### COVELER & ASSOCIATES, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

TWO MEMORIAL CITY PLAZA 820 GESSNER, SUITE 1710 HOUSTON, TEXAS 77024-8261 Telephone (713) 827-8998 Facsimile (713) 984-0670

#### ACCOUNTANT'S COMPILATION REPORT

Board of Directors Sharpstown Civic Association, Inc. Houston, TX 77036

Management is responsible for the accompanying financial statements of Sharpstown Civic Association, Inc. (a nonprofit organization), which comprise the statement of assets, liabilities, and net assets - modified cash basis as of July 31, 2018, and the related statement of revenues and expenses - modified cash basis and statement of cash flow - modified cash basis for the one month and seven months then ended in accordance with the modified cash basis of accounting and for determining that the modified cash basis of accounting is an acceptable financial reporting framework and the accompanying supplemental information schedules I and II, which are presented only for supplementary We have performed a compilation engagement in analysis purposes. accordance with Statements on Standards of Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures ordinarily included with financial statements prepared on the modified cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Organization's financial position, net assets and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

COVELER & ASSOCIATES, P.C.

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August 21, 2018

### Sharpstown Civic Association, Inc. Statement of Assets, Liabilities, and Net Assets Modified Cash Basis July 31, 2018

#### **ASSETS**

| Current Assets City Bank - Cash City Bank Savings Prepaid Expense                                     | \$ | 17,346<br>371,125<br>416 |    |         |  |  |  |
|-------------------------------------------------------------------------------------------------------|----|--------------------------|----|---------|--|--|--|
| Total Current Assets                                                                                  |    |                          | \$ | 388,887 |  |  |  |
| Fixed Assets Equipment Accumulated Depreciation                                                       |    | 4,232<br>(4,232)         |    |         |  |  |  |
| Total Fixed Assets, Net                                                                               |    |                          |    | 0       |  |  |  |
| Other Assets Deposits - Rent & Utilities                                                              |    | 1,100                    |    |         |  |  |  |
| Total Other Assets                                                                                    |    |                          |    | 1,100   |  |  |  |
| Total Assets                                                                                          |    |                          | \$ | 389,987 |  |  |  |
| LIABILITIES AND UNRESTRICTED NET ASSETS                                                               |    |                          |    |         |  |  |  |
| Current Liabilities Deferred Income - 2018 Dues Deferred Income - 2018 S&S  Total Current Liabilities | \$ | 58,496<br>110,199        | \$ | 168,695 |  |  |  |
| Unrestricted Net Assets Unrestricted Net Assets Increase/(Decrease) in Unrestricted Net Assets        |    | 249,532<br>(28,240)      |    |         |  |  |  |
| Total Unrestricted Net Assets                                                                         |    |                          |    | 221,292 |  |  |  |
| Total Liabilities and Unrestricted Net Assets                                                         |    |                          | \$ | 389,987 |  |  |  |

# Sharpstown Civic Association, Inc. Statement of Revenues and Expenses Modified Cash Basis For the Period Ended July 31, 2018

| ·                                           |    | 1 Month Ended Jul. 31, 2018 | 7 Months Ended<br>Jul. 31, 2018 |          |
|---------------------------------------------|----|-----------------------------|---------------------------------|----------|
| Revenues                                    |    |                             |                                 |          |
| Memberships - Full                          | \$ | 11,699                      | \$                              | 65,068   |
| Safety and Security                         |    | 22,040                      |                                 | 121,219  |
| Architectural Fee                           |    | 567                         |                                 | 1,742    |
| Donations                                   |    | 275                         |                                 | 275      |
| Legal Fee Reimbursement                     |    | 2,947                       |                                 | 8,149    |
| Interest (Chase)                            |    | 233                         |                                 | 1,379    |
| SCAN                                        |    | 1,890                       |                                 | 5,340    |
| Transfer Fees                               |    | 8,250                       |                                 | 30,400   |
| Refinance Fees                              |    | 700                         | 12                              | 3,050    |
| Total Revenues                              |    | 48,600                      | 12                              | 236,623  |
| Expenses                                    |    |                             |                                 | 2.420    |
| Accounting                                  |    | 0                           |                                 | 3,430    |
| Bank/Merchant Charges                       |    | 151                         |                                 | 2,440    |
| Beautification Project                      |    | 572                         |                                 | 904      |
| Community Projects                          |    | 0                           |                                 | 3,973    |
| Safety and Security                         |    | 16,698                      |                                 | 113,500  |
| Security Yard Sign                          |    | 0                           |                                 | 9,300    |
| Esplanades/Lot Maintenance                  |    | 0                           |                                 | 756      |
| Insurance                                   |    | 186                         |                                 | 2,148    |
| Legal Fees - DR/ACC                         |    | 7,680                       |                                 | 26,766   |
| Membership Promotion                        |    | 0                           |                                 | 1,566    |
| CC Fees                                     |    | 54                          |                                 | 54       |
| Mosquito Spraying                           |    | 2,831                       |                                 | 9,634    |
| Office Supplies                             |    | 290                         |                                 | 13,435   |
| Outreach/Incentives for GM                  |    | 159                         |                                 | 378      |
| Payroll                                     |    | 4,472                       |                                 | 37,239   |
| Payroll Taxes                               |    | 342                         |                                 | 3,016    |
| Rent                                        |    | 1,100                       |                                 | 7,700    |
| SCAN                                        |    | 2,408                       |                                 | 22,607   |
| Telephone & Internet                        |    | 334                         |                                 | 1,853    |
| TOPS Monthly Fee                            |    | 430                         |                                 | 3,010    |
| Utilities                                   |    | 278                         | 0                               | 1,155    |
| Total Expenses                              |    | 37,985                      | 94                              | 264,863  |
| Increase/(Decrease) Unrestricted Net Assets | \$ | 10,616                      | \$                              | (28,240) |

#### Sharpstown Civic Association, Inc. Statement of Revenues and Expenses Modified Cash Basis

### For the Periods Ended July 31, 2018 and 2017

|                                             | <br>1 Month Ended<br>Jul. 31, 2018 | 1 Month Ended<br>Jul. 31, 2017 |        |  |
|---------------------------------------------|------------------------------------|--------------------------------|--------|--|
| Revenues                                    |                                    |                                |        |  |
| Memberships - Full                          | \$<br>11,699                       | \$                             | 11,526 |  |
| Safety and Security                         | 22,040                             |                                | 20,627 |  |
| Architectural Fee                           | 567                                |                                | 340    |  |
| Donations                                   | 275                                |                                | 0      |  |
| Legal Fee Reimbursement                     | 2,947                              |                                | 240    |  |
| Interest (Chase)                            | 233                                |                                | 125    |  |
| SCAN                                        | 1,890                              |                                | 473    |  |
| Community Project - Donation                | 0                                  |                                | 1,000  |  |
| Transfer Fees                               | 8,250                              |                                | 4,750  |  |
| Refinance Fees                              | 700                                |                                | 450    |  |
| Total Revenues                              | 48,600                             |                                | 39,531 |  |
| Expenses                                    |                                    |                                |        |  |
| Accounting                                  | 0                                  |                                | 350    |  |
| Bank/Merchant Charges                       | 151                                |                                | 92     |  |
| Beautification Project                      | 572                                |                                | 0      |  |
| Community Projects                          | 0                                  |                                | 83     |  |
| Safety and Security                         | 16,698                             |                                | 17,204 |  |
| Insurance                                   | 186                                |                                | 0      |  |
| Legal Fees - DR/ACC                         | 7,680                              |                                | 1,705  |  |
| CC Fees                                     | 54                                 |                                | 0      |  |
| Mosquito Spraying                           | 2,831                              |                                | 2,575  |  |
| Office Supplies                             | 290                                |                                | 389    |  |
| Outreach/Incentives for GM                  | 159                                |                                | 60     |  |
| Payroll                                     | 4,472                              |                                | 5,560  |  |
| Payroll Taxes                               | 342                                |                                | 425    |  |
| Rent                                        | 1,100                              |                                | 900    |  |
| SCAN                                        | 2,408                              |                                | 0      |  |
| Telephone & Internet                        | 334                                |                                | 215    |  |
| TOPS Monthly Fee                            | 430                                |                                | 400    |  |
| Utilities                                   | 278                                |                                | 122    |  |
| Total Expenses                              | 37,985                             |                                | 30,081 |  |
| Increase/(Decrease) Unrestricted Net Assets | \$<br>10,616                       | \$                             | 9,450  |  |

## Sharpstown Civic Association, Inc. Statement of Cash Flow Modified Cash Basis For the Period Ended July 31, 2018

|                                                             | 1 Month Ended<br>Jul. 31, 2018 |                             |    | 7 Months Ended   |  |
|-------------------------------------------------------------|--------------------------------|-----------------------------|----|------------------|--|
| Cash Flow From Operating Activities Current Year's Earnings | \$                             | 10,616                      | \$ | (28,240)         |  |
| Noncash Items Included in Net Income:                       |                                |                             |    |                  |  |
| Changes in: Prepaid Expense FUTA Payable                    | \$                             | 186<br>(15)                 | \$ | 231<br>0         |  |
| SUTA Payable                                                |                                | (21)                        |    | 10.506           |  |
| Deferred Income - 2018 Dues                                 |                                | (5,597)<br>(9,63 <u>3</u> ) |    | 48,596<br>91,278 |  |
| Deferred Income - 2018 S&S                                  | 300                            | (9,033)                     |    | 91,270           |  |
| Total Adjustments                                           | -                              | (15,080)                    |    | 140,104          |  |
| Cash Provided (Used) By Operations                          | <u>~</u>                       | (4,464)                     |    | 111,864          |  |
|                                                             |                                |                             |    |                  |  |
| Net Increase (Decrease) In Cash                             |                                | (4,464)                     |    | 111,864          |  |
| Cash at Beginning of Period                                 | _                              | 392,934                     |    | 276,606          |  |
| Cash at End of Period                                       | \$                             | 388,470                     | \$ | 388,470          |  |

#### Sharpstown Civic Association, Inc. Statement of Revenues and Expenses Modified Cash Basis For the Period Ended July 31, 2018

|                            | 1 Month Ended<br>Jul. 31, 2018 | Budget    | Variance | Pct         | 7 Months Ended | Budget    | Variance    | Pct           |
|----------------------------|--------------------------------|-----------|----------|-------------|----------------|-----------|-------------|---------------|
| Revenues                   |                                |           |          |             |                |           |             |               |
| Memberships - Full         | \$ 11,699                      | \$ 11,000 | \$ 699   | 6           | \$ 65,068      | \$ 77,000 | \$ (11,932) | (15)          |
| Memberships - Associate    | 0                              | 33        | (33)     | (100)       | 0              | 233       | (233)       | (100)         |
| Safety and Security        | 22,040                         | 21,667    | 373      | 2           | 121,219        | 151,667   | (30,448)    | (20)          |
| Architectural Fee          | 567                            | 333       | 234      | 70          | 1,742          | 2,333     | (591)       | (25)          |
| Interest & Fees            | 0                              | 100       | (100)    |             | 0              | 700       | (700)       | (100)         |
| Donations                  | 275                            | 0         | 275      | 0           | 275            | 0         | 275         | ` o´          |
| Legal Fee Reimbursement    | 2,947                          | 583       | 2,363    | 405         | 8,149          | 4,083     | 4,066       | 100           |
|                            | 2,347                          | 0         | 2,303    | 0           | 1,379          | 0,000     | 1,379       | 0             |
| Interest (Chase)           | 1,890                          | 1,333     | 557      | 42          | 5,340          | 9,333     | (3,993)     | (43)          |
| SCAN                       | 1,890                          | 1,333     | (125)    |             | 0,540          | 875       | (875)       | (100)         |
| Community Project - Dona   | -                              | 3,583     | 4,667    | 130         | 30,400         | 25,083    | 5,317       | 21            |
| Transfer Fees              | 8,250                          |           | 533      | 320         | 3,050          | 1.167     | 1,883       | 161           |
| Refinance Fees             | 700                            | 167       | 333      | _320        |                | 1,107     |             | 101           |
| Total Revenues             | 48,600                         | 38,925    | 9,675    | 25          | 236,623        | 272,475   | (35,852)    | <u>(13</u> )  |
| Expenses                   |                                |           |          |             |                |           | ((#1)       | (1.6)         |
| Accounting                 | 0                              | 583       | (583)    |             | 3,430          | 4,083     | (654)       | (16)          |
| Bank/Merchant Charges      | 151                            | 292       | (141)    |             | 2,440          | 2,042     | 399         | 20            |
| Beautification Project     | 572                            | 125       | 447      | 357         | 904            | 875       | 29          | 3             |
| Community Projects         | 0                              | 333       | (333)    | (100)       | 3,973          | 2,333     | 1,640       | 70            |
| Safety and Security        | 16,698                         | 19,195    | (2,497)  | (13)        | 113,500        | 134,366   | (20,867)    | (16)          |
| Security Yard Sign         | 0                              | 833       | (833)    | (100)       | 9,300          | 5,833     | 3,467       | 59            |
| Deed Restrictions          | 0                              | 167       | (167)    | (100)       | 0              | 1,167     | (1,167)     | (100)         |
| External Groups            | 0                              | 83        | (83)     | (100)       | 0              | 583       | (583)       | (100)         |
| Esplanades/Lot Maintena    | 0                              | 250       | (250)    | (100)       | 756            | 1,750     | (994)       | (57)          |
| Public Relations           | 0                              | 42        | (42      | (100)       | 0              | 292       | (292)       | (100)         |
| Insurance                  | 186                            | 167       | 20       | 12          | 2,148          | 1,167     | 981         | 84            |
| Legal Fees - DR/ACC        | 7.680                          | 2,083     | 5,596    | 269         | 26,766         | 14,583    | 12,182      | 84            |
| Legal Fees - Other         | 0                              | 667       | (667     | (100)       | 0              | 4,667     | (4,667)     | (100)         |
| Membership Promotion       | 0                              | 167       | (167     | . ,         | 1,566          | 1,167     | 399         | 34            |
| CC Fees                    | 54                             | 0         | 54       | 0           | 54             | 0         | 54          | 0             |
| Mosquito Spraying          | 2,831                          | 1,613     | 1,218    | 76          | 9,634          | 11,290    | (1,656)     | (15)          |
| Office Supplies            | 290                            | 667       | (377     |             | 13,435         | 4,667     | 8,768       | 188           |
| Outreach/Incentives for G  | 159                            | 208       | (50      | . ,         | 378            | 1,458     | (1,080)     | (74)          |
| Payroll                    | 4,472                          | 6,000     | (1,528   | , ,         | 37,239         | 42,000    | (4,761)     | (11)          |
| Payroll Taxes              | 342                            | 495       | (153)    |             | 3,016          | 3,466     | (451)       | (13)          |
|                            |                                | 1,100     | 0        | 0           | 7,700          | 7,700     | 0           | 0             |
| Rent                       | 1,100                          |           | (426     |             | 22,607         | 19,833    | 2,773       | 14            |
| SCAN                       | 2,408                          | 2,833     | ,        | . /         | 22,007         | 17,833    | (175)       | (100)         |
| Yard Signs - Not Security  | 0                              | 25        | (25      | 34          | 1,853          | 1,750     | 103         | 6             |
| Telephone & Internet       | 334                            | 250       | 84       | 34<br>8     | 3,010          | 2,800     | 210         | 8             |
| TOPS Monthly Fee           | 430                            | 400       | 30       |             |                | 933       | 222         | 24            |
| Utilities                  | 278                            | 133       | 145      | 109         | 1,155          | 933       |             |               |
| Total Expenses             | 37,985                         | 38,712    | (727     | <u>(2</u> ) | 264,863        | 270,981   | (6,119)     | <u>(2)</u>    |
| Increase/(Decrease) Unrest | \$10,616                       | \$213     | \$10,402 | 999         | \$ (28,240)    | \$1,494   | \$(29,734)  | <u>(999</u> ) |

#### Sharpstown Civic Association City Bank Check Register

|           |                                | CHECK       |               |                          |     |
|-----------|--------------------------------|-------------|---------------|--------------------------|-----|
| DATE      | DESCRIPTION                    | #           | <b>AMOUNT</b> | DEPOSIT BALANCE          |     |
| 07/01/18  | Beginning Balance              |             |               | 22,042.                  | 53  |
| 7/31/2018 | Business Extension Bureau      | 156         | 2407.75       | 19,634.                  | 78  |
| 7/31/2018 | Lambright                      | 100092      | 3514.19       | 16,120.                  | 59  |
| 7/31/2018 | Rent                           | 100094      | 1100.00       | 15,020.                  | 59  |
| 7/31/2018 | Lambright                      | 100097      | 4165.47       | 10,855.                  | 12  |
| 7/31/2018 | SEAL Security Solutions        | 100099      | 16698.00      | -5,842.                  | 88  |
| 7/3/2018  | Scott Gilbert                  | ACH         | 1821.60       | -7,664.                  |     |
| 7/3/2018  | Johnson Samuel                 | ACH         | 360.16        | -8,024.                  |     |
| 7/3/2018  | IRS                            | ACH         | 508.12        | -8,532.                  |     |
| 7/31/2018 | Scott Gilbert                  | ACH         | 1762.20       | -10,294.                 |     |
| 7/31/2018 | Johnson Samuel                 | ACH         | 96.97         | -10,391.                 |     |
| 7/18/2018 | IRS                            | ACH         | 464.50        | -10,856.                 |     |
| 7/31/2018 | IRS                            | ACH         | 15.01         | -10,871.                 |     |
| 7/31/2018 | Capizmo                        | ACH         | 100.86        | -10,972.                 | 30  |
| 7/31/2018 | Charmaine LeBlanc              | ACH         | 294.41        | -11,266.                 | 71  |
| 7/31/2018 | Comcast                        | ACH         | 111.31        | -11,378.                 | 02  |
| 7/31/2018 | Comcast                        | ACH         | 111.31        | -11,489.                 | 33  |
| 7/31/2018 | Cypress Creek Mosquito Control | ACH         | 2831.00       | -14,320.                 |     |
| 7/31/2018 | Fdms Okb                       | ACH         | 54.00         | -14,374.                 | 33  |
| 7/31/2018 | Google Storage                 | ACH         | 10.65         | -14,384.                 | 98  |
| 7/31/2018 | HEB                            | ACH         | 128.36        | -14,513.                 | 34  |
| 7/31/2018 | Hilton Rentals                 | ACH         | 25.79         | -14,539.                 | 13  |
| 7/31/2018 | Home Depot                     | ACH         | 6.44          | -14,545.                 | 57  |
| 7/31/2018 | Home Depot                     | ACH         | 245.21        | -14,790.                 | 78  |
| 7/31/2018 | Tx Workforce Commission        | ACH         | 20.71         | -14,811.                 | 49  |
| 7/31/2018 | Reliant Energy                 | ACH         | 124.45        | -14,935.                 | 94  |
| 7/31/2018 | Reliant Energy                 | ACH         | 138.58        | -15,074.                 | .52 |
| 7/31/2018 | Sam's Club                     | ACH         | 30.30         | -15,104.                 | .82 |
| 7/31/2018 | TOPS                           | ACH         | 430.00        | -15,534.                 | .82 |
| 7/31/2018 | USPS                           | ACH         | 6.70          | -15,541.                 | .52 |
| 7/31/2018 | USPS                           | ACH         | 6.70          | -15,548.                 | .22 |
| 7/31/2018 | USPS                           | ACH         | 56.70         | -15,604.                 | .92 |
| 7/31/2018 | USPS                           | ACH         | 6.70          | -15,611.                 | .62 |
| 7/31/2018 | USPS                           | ACH         | 13.40         | -15,625.                 | .02 |
| 7/31/2018 | COH Water                      | ACH         | 15.45         | -15,640.                 | .47 |
| 7/31/2018 | Bank Service Fee               | ACH         | 1.25          | -15,641.                 | .72 |
| 7/31/2018 | Deposit                        |             |               | 32987.40 17,345.         | .68 |
|           |                                | Disbursemen | 37684.25      | 68243.06 <b>Deposits</b> |     |
|           |                                | Payroli     | 4040.93       |                          |     |
|           |                                | IRS         | 972.62        |                          |     |
|           |                                | Checks      | 27885.41      |                          |     |
|           |                                | Misc Debits | 4784.04       |                          |     |
|           |                                | Total Check | 37683.00      | 68243.06 Collections     |     |