

COVELER & ASSOCIATES, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

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ACCOUNTANT'S COMPILATION REPORT

Board of Directors
Sharpstown Civic Association, Inc.
Houston, TX 77036

Management is responsible for the accompanying financial statements of Sharpstown Civic Association, Inc. (a nonprofit organization), which comprise the statement of assets, liabilities, and net assets – modified cash basis as of September 30, 2017, and the related statement of revenues and expenses – modified cash basis and statement of cash flow – modified cash basis for the one month and nine months then ended in accordance with the modified cash basis of accounting and for determining that the modified cash basis of accounting is an acceptable financial reporting framework and the accompanying supplemental information schedules I and II, which are presented only for supplementary analysis purposes. We have performed a compilation engagement in accordance with Statements on Standards of Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures ordinarily included with financial statements prepared on the modified cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Organization's financial position, net assets and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Coveler & Associates, P.C.

COVELER & ASSOCIATES, P.C.
October 23, 2017

Sharpstown Civic Association, Inc.
Statement of Assets, Liabilities, and Net Assets
Modified Cash Basis
September 30, 2017

ASSETS

Current Assets			
City Bank - Cash	\$	9,189	
Chase Checking - Cash		14,722	
Chase Savings		7	
City Bank Savings		310,839	
Prepaid Rent		1,100	
Prepaid Expense		<u>998</u>	
Total Current Assets	\$		336,855
Fixed Assets			
Equipment		4,232	
Accumulated Depreciation		<u>(4,232)</u>	
Total Fixed Assets, Net			0
Other Assets			
Deposits - Rent & Utilities		<u>1,100</u>	
Total Other Assets			<u>1,100</u>
Total Assets	\$		<u><u>337,955</u></u>

LIABILITIES AND UNRESTRICTED NET ASSETS

Current Liabilities			
Deferred Income - 2017 Dues	\$	35,633	
Deferred Income - 2017 S&S		<u>63,871</u>	
Total Current Liabilities	\$		99,504
Unrestricted Net Assets			
Unrestricted Net Assets		226,851	
Increase/(Decrease) in Unrestricted Net Assets		<u>11,601</u>	
Total Unrestricted Net Assets			<u>238,452</u>
Total Liabilities and Unrestricted Net Assets	\$		<u><u>337,955</u></u>

See Attached Accountant's Compilation Report.

Sharpstown Civic Association, Inc.
Statement of Revenues and Expenses
Modified Cash Basis
For the Period Ended September 30, 2017

	1 Month Ended Sep. 30, 2017	9 Months Ended Sep. 30, 2017
Revenues		
Memberships - Full	\$ 11,878	\$ 89,550
Memberships - Associate	0	200
Safety and Security	21,290	161,372
Architectural Fee	215	3,060
Interest & Fees	0	65
Legal Fee Reimbursement	205	4,305
Interest (Chase)	122	806
SCAN	1,400	13,515
Community Project - Donation	0	1,500
Transfer Fees	5,250	32,700
Refinance Fees	200	1,750
Total Revenues	40,560	308,822
Expenses		
Accounting	350	5,236
Bank/Merchant Charges	70	2,543
Community Projects	870	2,655
Safety and Security	16,422	150,224
Donation	0	400
Economic Development Supplies	0	1,200
Esplanades	0	1,759
Insurance	125	1,306
Legal Fees	1,586	18,681
Mosquito Spraying	2,063	10,315
Office Supplies	317	8,006
Outreach/Incentives for GM	108	447
Payroll	4,432	49,315
Payroll Taxes	339	4,254
Rent	1,100	8,300
SCAN	4,959	25,021
SCAN - Photographer	0	525
Signage - Yard Signs	0	200
Telephone & Internet	111	2,032
TOPS Monthly Fee	400	3,611
Utilities	164	1,191
Total Expenses	33,416	297,221
Increase/(Decrease) Unrestricted Net Assets	\$ 7,144	\$ 11,601

See Attached Accountant's Compilation Report.

Sharpstown Civic Association, Inc.
Statement of Revenues and Expenses
Modified Cash Basis
For the Periods Ended September 30, 2017 and 2016

	<u>1 Month Ended</u> <u>Sep. 30, 2017</u>	<u>1 Month Ended</u> <u>Sep. 30, 2016</u>
Revenues		
Memberships - Full	\$ 11,878	\$ 12,018
Safety and Security	21,290	21,630
Architectural Fee	215	255
Donations	0	25
Legal Fee Reimbursement	205	3,190
Interest (Chase)	122	20
SCAN	1,400	903
Transfer Fees	5,250	3,000
Refinance Fees	<u>200</u>	<u>50</u>
Total Revenues	<u>40,560</u>	<u>41,090</u>
Expenses		
Accounting	350	351
Bank/Merchant Charges	70	0
Community Projects	870	153
Safety and Security	16,422	18,262
Deed Restrictions	0	72
Insurance	125	170
Legal Fees	1,586	3,230
Do not USE (Use 620)	0	62
Mosquito Spraying	2,063	1,464
Office Supplies	317	1,227
Outreach/Incentives for GM	108	0
Payroll	4,432	6,140
Payroll Taxes	339	520
Rent	1,100	900
SCAN	4,959	5,812
Telephone & Internet	111	198
TOPS Monthly Fee	400	400
Utilities	<u>164</u>	<u>35</u>
Total Expenses	<u>33,416</u>	<u>38,995</u>
Increase/(Decrease) Unrestricted Net Assets	<u>\$ 7,144</u>	<u>\$ 2,095</u>

See Attached Accountant's Compilation Report.

Sharpstown Civic Association, Inc.
Statement of Revenues and Expenses
Modified Cash Basis
For the Period Ended September 30, 2017

	1 Month Ended Sep. 30, 2017				9 Months Ended Sep. 30, 2017			
	Budget	Variance	Pct	Budget	Variance	Pct		
Revenues								
Memberships - Full	\$ 11,878	\$ 10,663	\$ 1,215	11	\$ 89,550	\$ 95,963	\$ (6,413) (7)	
Memberships - Associate	0	0	0	0	200	0	200 0	
Safety and Security	21,290	19,663	1,628	8	161,372	176,963	(15,591) (9)	
Architectural Fee	215	292	(77)	(26)	3,060	2,625	435 17	
Interest & Fees	0	83	(83)	(100)	65	750	(685) (91)	
Legal Fee Reimbursement	205	750	(545)	(73)	4,305	6,750	(2,445) (36)	
Interest (Chase)	122	0	122	0	806	0	806 0	
SCAN	1,400	1,250	150	12	13,515	11,250	2,265 20	
Community Project - Dona	0	0	0	0	1,500	0	1,500 0	
Transfer Fees	5,250	2,917	2,333	80	32,700	26,250	6,450 25	
Refinance Fees	200	150	50	33	1,750	1,350	400 30	
Total Revenues	40,560	35,767	4,794	13	308,822	321,900	(13,078) (4)	
Expenses								
Accounting	350	583	(233)	(40)	5,236	5,250	(14) (0)	
Bank/Merchant Charges	16	208	(193)	(92)	2,489	1,875	614 33	
Beautification Project	0	125	(125)	(100)	0	1,125	(1,125) (100)	
Community Projects	870	42	828	999	2,655	375	2,280 608	
Safety and Security	16,422	16,833	(411)	(2)	150,224	151,500	(1,276) (1)	
Donation	0	25	(25)	(100)	400	225	175 78	
Website & Other	0	25	(25)	(100)	0	225	(225) (100)	
Economic Development S	0	0	0	0	1,200	0	1,200 0	
Esplanades	0	125	(125)	(100)	1,759	1,125	634 56	
Insurance	125	250	(125)	(50)	1,306	2,250	(944) (42)	
Legal Fees	1,586	2,917	(1,331)	(46)	18,681	26,250	(7,569) (29)	
Do not USE (Use 620)	54	0	54	0	54	0	54 0	
Mosquito Spraying	2,063	2,086	(23)	(1)	10,315	12,514	(2,199) (18)	
Office Supplies	317	667	(350)	(52)	8,006	6,000	2,006 33	
Outreach/Incentives for G	108	83	24	29	447	750	(303) (40)	
Payroll	4,432	6,500	(2,068)	(32)	49,315	58,500	(9,185) (16)	
Payroll Taxes	339	683	(344)	(50)	4,254	6,150	(1,896) (31)	
Rent	1,100	967	133	14	8,300	8,700	(400) (5)	
SCAN	4,959	3,750	1,209	32	25,021	33,750	(8,729) (26)	
SCAN - Photographer	0	0	0	0	525	0	525 0	
Signage - Yard Signs	0	0	0	0	200	0	200 0	
Telephone & Internet	111	217	(105)	(49)	2,032	1,950	82 4	
TOPS Monthly Fee	400	400	0	0	3,611	3,600	11 0	
Utilities	164	150	14	9	1,191	1,350	(159) (12)	
Total Expenses	33,416	36,636	(3,220)	(9)	297,221	323,464	(26,243) (8)	
Increase/(Decrease) Unrest	\$ 7,144	\$ (869)	\$ 8,013	(922)	\$ 11,601	\$ (1,564)	\$ 13,165 (842)	

See Attached Accountant's Compilation Report.

Sharpstown Civic Association, Inc.
Statement of Cash Flow
Modified Cash Basis
For the Period Ended September 30, 2017

	1 Month Ended Sep. 30, 2017	9 Months Ended Sep. 30, 2017
Cash Flow From Operating Activities		
Current Year's Earnings	\$ 7,144	\$ 11,601
Noncash Items Included in Net Income:		
Changes in:		
Prepaid Rent	\$ 0	\$ (200)
Prepaid Expense	125	(760)
FUTA Payable	0	(10)
Deferred Income - 2017 Dues	(11,071)	15,183
Deferred Income - 2017 S&S	(19,734)	25,271
Total Adjustments	(30,680)	39,484
Cash Provided (Used) By Operations	(23,536)	51,085
Net Increase (Decrease) In Cash	(23,536)	51,085
Cash at Beginning of Period	358,293	283,672
Cash at End of Period	\$ 334,757	\$ 334,757

See Attached Accountant's Compilation Report.

ACCOUNT DESCRIPTION:

City Bank - Operating Account

G/L ACCOUNT #: 100 **Month** September **YEAR:** 2017

BEG. BOOK BALANCE: 7,851.22 **BALANCE PER BANK:** 10,289.22

ADD: DEPOSITS

GL #	AMOUNT
Deposit	34,456.00
Collections	
Redeposit returned items	
Bank Fee	

DEPOSITS IN TRANSIT:

DATE	AMOUNT

TOTAL DEPOSITS 34,456.00 **DEPOSITS IN TRANSIT:** 0.00

LESS: CHECKS

OUTSTANDING CHECKS 27,350.21 1,100.00

LESS: DEBIT MEMOS

GL#	AMOUNT
Misc Debits	856.53
Payroll	3,945.03
Tax	919.11
Misc	47.12

CORRECTING JOURNAL ENTRIES

JE#	AMOUNT

TOTAL DEBIT MEMOS 5,767.79 **TOTAL JE'S** 0.00

BALANCE PER BOOKS: 9,189.22 **BALANCE PER BANK:** 9,189.22 0.00
Per Check Register: 9,189.22 **Per Easy:** 9,189.22 0.00
0.00

OUTSTANDING CHECKS

CK. #	AMOUNT	CK#	AMOUNT	CK. #	AMOUNT
Rent	1,100.00				

Total: 1,100.00 **Total:** 0.00 **Total:** 0.00

TOTALS: 1,100.00

**Sharpstown Civic Association
City Bank
Check Register**

DATE	DESCRIPTION	CHECK #	AMOUNT	DEPOSIT	BALANCE
9/1/2017	Beginning Balance				7,851.22
9/4/2017	Johnson Samuel	179	568.18		7,283.04
9/4/2017	Scott Gilbert	180	1183.07		6,099.97
9/4/2017	IRS	ACH	393.77		5,706.20
9/18/2017	Johnson Samuel	181	692.85		5,013.35
9/18/2017	Scott Gilbert	182	1500.93		3,512.42
9/18/2017	IRS	ACH	525.34		2,987.08
9/18/2017	Charmaine Leblanc	183	669.91		2,317.17
9/19/2017	Business Extension Bureau	100036	4959.24		-2,642.07
9/19/2017	Coveler & Associates	100037	350.00		-2,992.07
9/19/2017	Cypress Creek Mosquito Control	100038	2063.00		-5,055.07
9/19/2017	Lambright & Associates	100039	1586.06		-6,641.13
9/19/2017	Liberty Office Products	100040	200.00		-6,841.13
9/19/2017	Robert R Sims	100041	1100.00		-7,941.13
9/19/2017	SEAL Security Solutions	100042	16422.00		-24,363.13
9/5/2017	Fdms Okb	ACH	53.98		-24,417.11
9/5/2017	USPS	Debit	26.36		-24,443.47
9/11/2017	USPS	Debit	13.18		-24,456.65
9/12/2017	City of Houston Water	Debit	28.73		-24,485.38
9/12/2017	Fastsigns	Debit	253.75		-24,739.13
9/14/2017	USPS	Debit	13.18		-24,752.31
9/15/2017	Office Depot	Debit	23.80		-24,776.11
9/15/2017	USPS	Debit	6.59		-24,782.70
9/16/2017	Fedex	Debit	13.12		-24,795.82
9/16/2017	Fedex	Debit	1.83		-24,797.65
9/18/2017	HEB	Debit	15.17		-24,812.82
9/19/2017	City of Houston Water	Debit	15.01		-24,827.83
9/20/2017	USPS	Debit	6.59		-24,834.42
9/25/2017	Capizmo	Debit	100.74		-24,935.16
9/25/2017	Reliant Energy	Debit	120.01		-25,055.17
9/27/2017	Home Depot	Debit	17.29		-25,072.46
9/27/2017	USPS	Debit	13.18		-25,085.64
9/28/2017	Blaze Pizza	Debit	30.00		-25,115.64
9/28/2017	Sam's Club	Debit	77.66		-25,193.30
9/28/2017	USPS	Debit	19.77		-25,213.07
9/29/2017	USPS	Debit	6.59		-25,219.66
9/4/2017	Johnson Samuel	Debit	47.12		-25,266.78
9/30/2017	Deposit	-		34456.00	9,189.22
		Disbursemen	33118.00	34456.00	Deposits
		Payroll	3945.03		Debits
		IRS	919.11		
		Checks	27350.21		
		Misc Debits	856.53		
		Total Check	33070.88	34456.00	Collections

Sharpstown Civic Association, Inc.
2017
Chase Bank
Check Register

DATE	DESCRIPTION	CHECK #	AMOUNT	DEPOSIT	BALANCE
9/1/2017	Beginning Balance				14,718.87
8/5/2017	TOPS Software	ACH	400.00		14,318.87
8/11/2017	Google Play	ACH	10.65		14,308.22
08/31/17	Deposit	-		414.22	14,722.44
		Misc Debits	410.65	414.22 Debits	
		Checks	0.00		
		Disbursemer	410.65		