

COVELER & ASSOCIATES, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

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ACCOUNTANT'S COMPILATION REPORT

Board of Directors
Sharpstown Civic Association, Inc.
Houston, TX 77036

Management is responsible for the accompanying financial statements of Sharpstown Civic Association, Inc. (a nonprofit organization), which comprise the statement of assets, liabilities, and net assets – modified cash basis as of December 31, 2017, and the related statement of revenues and expenses – modified cash basis and statement of cash flow – modified cash basis for the one month and twelve months then ended in accordance with the modified cash basis of accounting and for determining that the modified cash basis of accounting is an acceptable financial reporting framework and the accompanying supplemental information schedules I and II, which are presented only for supplementary analysis purposes. We have performed a compilation engagement in accordance with Statements on Standards of Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures ordinarily included with financial statements prepared on the modified cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Organization's financial position, net assets and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Coveler & Associates, P.C.

COVELER & ASSOCIATES, P.C.
January 12, 2018

Sharpstown Civic Association, Inc.
Statement of Assets, Liabilities, and Net Assets
Modified Cash Basis
December 31, 2017

ASSETS

Current Assets			
City Bank - Cash	\$	26,772	
Chase Checking - Cash		21,672	
Chase Savings		7	
City Bank Savings		228,156	
Prepaid Expense		<u>647</u>	
Total Current Assets			\$ 277,253
Fixed Assets			
Equipment		4,232	
Accumulated Depreciation		<u>(4,232)</u>	
Total Fixed Assets, Net			0
Other Assets			
Deposits - Rent & Utilities		<u>1,100</u>	
Total Other Assets			<u>1,100</u>
Total Assets			\$ <u><u>278,354</u></u>

LIABILITIES AND UNRESTRICTED NET ASSETS

Current Liabilities			
Deferred Income - 2018 Dues	\$	9,901	
Deferred Income - 2018 S&S		<u>18,921</u>	
Total Current Liabilities			\$ 28,822
Unrestricted Net Assets			
Unrestricted Net Assets		226,851	
Increase/(Decrease) in Unrestricted Net Assets		<u>22,681</u>	
Total Unrestricted Net Assets			<u>249,532</u>
Total Liabilities and Unrestricted Net Assets			\$ <u><u>278,354</u></u>

See Attached Accountant's Compilation Report.

Sharpstown Civic Association, Inc.
Statement of Revenues and Expenses
Modified Cash Basis
For the Period Ended December 31, 2017

	<u>1 Month Ended</u> <u>Dec. 31, 2017</u>	<u>12 Months Ended</u> <u>Dec. 31, 2017</u>
Revenues		
Memberships - Full	\$ 12,367	\$ 126,276
Memberships - Associate	0	200
Safety and Security	22,714	227,820
Architectural Fee	150	3,685
Interest & Fees	0	65
Legal Fee Reimbursement	0	7,790
Interest (Chase)	100	1,123
SCAN	0	13,831
Community Project - Donation	0	1,500
Transfer Fees	2,750	43,950
Refinance Fees	<u>200</u>	<u>2,350</u>
Total Revenues	<u>38,281</u>	<u>428,592</u>
Expenses		
Accounting	703	6,289
Bank/Merchant Charges	300	2,904
Community Projects	0	2,781
Safety and Security	16,652	201,813
Computer Software	12	142
External Groups	0	550
Economic Development Supplies	0	1,200
Esplanades/Lot Maintenance	0	2,179
Insurance	127	1,684
Legal Fees - DR/ACC	2,120	33,588
Membership	0	75
CC Fees	0	54
Mosquito Spraying	0	14,441
Office Supplies	413	9,223
Outreach/Incentives for GM	552	1,065
Payroll	5,140	65,627
Payroll Taxes	393	5,502
Rent	1,100	11,600
SCAN	8,383	34,866
SCAN - Photographer	0	525
Yard Signs - Not Security	0	200
Telephone & Internet	112	2,620
TOPS Monthly Fee	400	5,411
Utilities	<u>115</u>	<u>1,573</u>
Total Expenses	<u>36,521</u>	<u>405,910</u>
Increase/(Decrease) Unrestricted Net Assets	<u>\$ 1,760</u>	<u>\$ 22,681</u>

See Attached Accountant's Compilation Report.

Sharpstown Civic Association, Inc.
Statement of Revenues and Expenses
Modified Cash Basis
For the Periods Ended December 31, 2017 and 2016

	<u>1 Month Ended</u> <u>Dec. 31, 2017</u>	<u>1 Month Ended</u> <u>Dec. 31, 2016</u>
Revenues		
Memberships - Full	\$ 12,367	\$ 12,840
Safety and Security	22,714	23,601
Architectural Fee	150	355
Interest (Chase)	100	15
SCAN	0	1,118
Transfer Fees	2,750	2,700
Refinance Fees	<u>200</u>	<u>300</u>
Total Revenues	<u>38,281</u>	<u>40,929</u>
Expenses		
Accounting	703	350
Bank/Merchant Charges	300	0
Safety and Security	16,652	16,266
Computer Software	12	0
Deed Restrictions	0	756
Insurance	127	0
Legal Fees - DR/ACC	2,120	1,504
CC Fees	0	266
Office Supplies	413	2,990
Outreach/Incentives for GM	552	1,503
Payroll	5,140	5,710
Payroll Taxes	393	437
Rent	1,100	900
SCAN	8,383	6,030
Telephone & Internet	112	224
TOPS Monthly Fee	400	400
Utilities	<u>115</u>	<u>71</u>
Total Expenses	<u>36,521</u>	<u>37,405</u>
Increase/(Decrease) Unrestricted Net Assets	\$ <u>1,760</u>	\$ <u>3,523</u>

See Attached Accountant's Compilation Report.

Sharpstown Civic Association, Inc.
Statement of Cash Flow
Modified Cash Basis
For the Period Ended December 31, 2017

	<u>1 Month Ended</u> <u>Dec. 31, 2017</u>	<u>12 Months Ended</u> <u>Dec. 31, 2017</u>
Cash Flow From Operating Activities		
Current Year's Earnings	\$ 1,760	\$ 22,681
Noncash Items Included in Net Income:		
Changes in:		
Prepaid Rent	\$ 1,100	\$ 900
Prepaid Expense	127	(409)
FUTA Payable	0	(10)
Deferred Income - 2017 Dues	(12,292)	(20,450)
Deferred Income - 2018 Dues	8,920	9,901
Deferred Income - 2018 S&S	17,226	18,921
Deferred Income - 2017 S&S	<u>(22,084)</u>	<u>(38,600)</u>
 Total Adjustments	 <u>(7,002)</u>	 <u>(29,747)</u>
 Cash Provided (Used) By Operations	 <u>(5,242)</u>	 <u>(7,066)</u>
 Net Increase (Decrease) In Cash	 (5,242)	 (7,066)
 Cash at Beginning of Period	 <u>281,848</u>	 <u>283,672</u>
 Cash at End of Period	 <u>\$ 276,606</u>	 <u>\$ 276,606</u>

See Attached Accountant's Compilation Report.

Sharpstown Civic Association, Inc.
Statement of Revenues and Expenses
Modified Cash Basis
For the Period Ended December 31, 2017

	1 Month Ended				12 Months Ended			
	Dec. 31, 2017	Budget	Variance	Pct	Dec. 31, 2017	Budget	Variance	Pct
Revenues								
Memberships - Full	\$ 12,367	\$ 10,663	\$ 1,705	16	\$ 126,276	\$ 127,950	\$ (1,674)	(1)
Memberships - Associate	0	0	0	0	200	0	200	0
Safety and Security	22,714	19,663	3,051	16	227,820	235,950	(8,130)	(3)
Architectural Fee	150	292	(142)	(49)	3,685	3,500	185	5
Interest & Fees	0	83	(83)	(100)	65	1,000	(935)	(93)
Legal Fee Reimbursement	0	750	(750)	(100)	7,790	9,000	(1,210)	(13)
Interest (Chase)	100	0	100	0	1,123	0	1,123	0
SCAN	0	1,250	(1,250)	(100)	13,831	15,000	(1,169)	(8)
Community Project - Dona	0	0	0	0	1,500	0	1,500	0
Transfer Fees	2,750	2,917	(167)	(6)	43,950	35,000	8,950	26
Refinance Fees	200	150	50	33	2,350	1,800	550	31
Total Revenues	38,281	35,767	2,515	7	428,592	429,200	(608)	(0)
Expenses								
Accounting	703	583	119	20	6,289	7,000	(711)	(10)
Bank/Merchant Charges	300	208	92	44	2,904	2,500	404	16
Beautification Project	0	125	(125)	(100)	0	1,500	(1,500)	(100)
Community Projects	0	42	(42)	(100)	2,781	500	2,281	456
Safety and Security	16,652	16,833	(181)	(1)	201,813	202,000	(187)	(0)
Computer Software	12	0	12	0	142	0	142	0
External Groups	0	25	(25)	(100)	550	300	250	83
Website & Other	0	25	(25)	(100)	0	300	(300)	(100)
Economic Development S	0	0	0	0	1,200	0	1,200	0
Esplanades/Lot Maintena	0	125	(125)	(100)	2,179	1,500	679	45
Insurance	127	250	(123)	(49)	1,684	3,000	(1,316)	(44)
Legal Fees - DR/ACC	2,120	2,917	(797)	(27)	33,588	35,000	(1,412)	(4)
Membership	0	0	0	0	75	0	75	0
CC Fees	0	0	0	0	54	0	54	0
Mosquito Spraying	0	0	0	0	14,441	14,600	(159)	(1)
Office Supplies	413	667	(254)	(38)	9,223	8,000	1,223	15
Outreach/Incentives for G	552	83	469	562	1,065	1,000	65	6
Payroll	5,140	6,500	(1,361)	(21)	65,627	78,000	(12,373)	(16)
Payroll Taxes	393	683	(290)	(42)	5,502	8,200	(2,698)	(33)
Rent	1,100	967	133	14	11,600	11,600	0	0
SCAN	8,383	3,750	4,633	124	34,866	45,000	(10,134)	(23)
SCAN - Photographer	0	0	0	0	525	0	525	0
Yard Signs - Not Security	0	0	0	0	200	0	200	0
Telephone & Internet	112	217	(105)	(49)	2,620	2,600	20	1
TOPS Monthly Fee	400	400	0	0	5,411	4,800	611	13
Utilities	115	150	(35)	(23)	1,573	1,800	(227)	(13)
Total Expenses	36,521	34,550	1,971	6	405,910	429,200	(23,290)	(5)
Increase/(Decrease) Unrest	\$ 1,760	\$ 1,217	\$ 544	45	\$ 22,681	\$ 0	\$ 22,681	0

See Attached Accountant's Compilation Report.

Sharpstown Civic Association, Inc.
2017
Chase Bank
Check Register

DATE	DESCRIPTION	CHECK #	AMOUNT	DEPOSIT	BALANCE
11/1/2017	Beginning Balance				13,613.75
12/7/2017	TOPS	ACH	400.00		13,213.75
12/11/2017	Google Storage	ACH	10.65		13,203.10
12/31/2017	Deposit	-		8,468.78	21,671.88
		Misc Debits	410.65	8468.78	Debits
		Checks	0.00		
		Disbursemer	410.65		

G/L ACCOUNT #: 101 Month December YEAR: 2017

BEG. BOOK BALANCE: 13,613.75 BALANCE PER BANK: 21,671.88

ADD: DEPOSITS

GL #	AMOUNT
Deposit	8,468.78
Collections	
Redeposit returned items	
Bank Fee	

DEPOSITS IN TRANSIT:

DATE	AMOUNT

TOTAL DEPOSITS 8,468.78 **DEPOSITS IN TRANSIT:** 0.00

LESS: CHECKS

OUTSTANDING CHECKS

0.00

LESS: DEBIT MEMOS

GL#	AMOUNT
Misc Debits	410.65
Payroll	0.00
Tax	
FUTA & SUTA	

CORRECTING JOURNAL ENTRIES

JE#	AMOUNT

TOTAL DEBIT MEMOS 410.65 **TOTAL JE'S** 0.00

BALANCE PER BOOKS: 21,671.88 **BALANCE PER BANK:** 21,671.88 0.00
Per Check Register: 21,671.88 **Per Easy:** 21,671.88
0.00

OUTSTANDING CHECKS

CK. #	AMOUNT	CK#	AMOUNT	CK. #	AMOUNT

Total: 0.00 **Total:** 0.00 **Total:** 0.00

TOTALS: 0.00

**Sharpstown Civic Association
City Bank
Check Register**

DATE	DESCRIPTION	CHECK #	AMOUNT	DEPOSIT	BALANCE
12/1/2017	Beginning Balance				20,172.42
12/7/2017	Charmaine LeBlanc	142	551.83		19,620.59
12/19/2017	Business Extension Bureau	144	1462.00		18,158.59
12/18/2017	Business Extension Bureau	145	1461.60		16,696.99
12/1/2017	Joseph Samuel	195	572.57		16,124.42
12/1/2017	Scott Gilbert	196	1448.59		14,675.83
12/1/2017	IRS	-	476.60		14,199.23
12/16/2017	Joseph Samuel	197	736.26		13,462.97
12/16/2017	Scott Gilbert	198	1814.77		11,648.20
12/20/2017	IRS	-	649.74		10,998.46
11/30/2017	Coveler	100053	352.76		10,645.70
12/11/2017	Lambright & Associates	100054	2120.05		8,525.65
12/11/2017	SEAL Security Solutions	100055	16652.00		-8,126.35
12/18/2017	Business Extension Bureau	100056	5459.15		-13,585.50
12/18/2017	Coveler	100057	350.00		-13,935.50
12/4/2017	USPS	Debit Card	55.59		-13,991.09
12/12/2017	USPS	Debit Card	13.18		-14,004.27
12/12/2017	USPS	Debit Card	3.50		-14,007.77
12/12/2017	USPS	Debit Card	13.30		-14,021.07
12/15/2017	USPS	Debit Card	2.87		-14,023.94
12/19/2017	USPS	Debit Card	60.27		-14,084.21
12/27/2018	USPS	Debit Card	98.00		-14,182.21
12/1/2017	City of Houston	-	15.01		-14,197.22
12/4/2017	Ipower	-	11.99		-14,209.21
12/4/2017	Fdms Okb	-	33.96		-14,243.17
12/26/2017	Capizmo	-	100.89		-14,344.06
12/28/2017	Reliant	-	100.13		-14,444.19
12/31/2017	Deposit	-		41216.20	26,772.01
		Disbursemen	34616.61	41216.20	Deposits
		Payroll	4572.19		Debits
		IRS	1126.34		
		Checks	28409.39		
		Misc Debits	508.69		
		Total Check	34616.61	41216.20	Collections

G/L ACCOUNT #: 100 Month December YEAR: 2017

BEG. BOOK BALANCE: 20,172.42 BALANCE PER BANK: 26,772.01

ADD: DEPOSITS		DEPOSITS IN TRANSIT:	
GL #	AMOUNT	DATE	AMOUNT
Deposit	41,216.20		
Collections			
Redeposit returned items			
Bank Fee			

TOTAL DEPOSITS 41,216.20 DEPOSITS IN TRANSIT: 0.00

LESS: CHECKS 28,409.39 OUTSTANDING CHECKS 0.00

LESS: DEBIT MEMOS		CORRECTING JOURNAL ENTRIES	
GL#	AMOUNT	JE#	AMOUNT
Misc Debits	508.69		
Payroll	4,572.19		
Tax	1,126.34		
Misc			

TOTAL DEBIT MEMOS 6,207.22 TOTAL JE'S 0.00

BALANCE PER BOOKS: 26,772.01 BALANCE PER BANK: 26,772.01 0.00
 Per Check Register: 26,772.01 Per Easy: 26,772.01 0.00
 0.00

OUTSTANDING CHECKS

CK. #	AMOUNT	CK#	AMOUNT	CK. #	AMOUNT
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Total: 0.00 Total: 0.00 Total: 0.00

TOTALS: 0.00