

COVELER & ASSOCIATES, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

TWO MEMORIAL CITY PLAZA
820 GESSNER, SUITE 1710
HOUSTON, TEXAS 77024-4298

Telephone (713) 827-8998
Facsimile (713) 984-0670

ACCOUNTANT'S COMPILATION REPORT

Board of Directors
Sharpstown Civic Association, Inc.
Houston, TX 77036

Management is responsible for the accompanying financial statements of Sharpstown Civic Association, Inc. (a nonprofit organization), which comprise the statement of assets, liabilities, and net assets – modified cash basis as of February 28, 2019, and the related statement of revenues and expenses – modified cash basis and statement of cash flow – modified cash basis for the one month and two months then ended in accordance with the modified cash basis of accounting and for determining that the modified cash basis of accounting is an acceptable financial reporting framework and the accompanying supplemental information schedules I and II, which are presented only for supplementary analysis purposes. We have performed a compilation engagement in accordance with Statements on Standards of Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

The financial statements are prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

Management has elected to omit substantially all of the disclosures ordinarily included with financial statements prepared on the modified cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the Organization's financial position, net assets and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Coveler & Associates, P.C.

COVELER & ASSOCIATES, P.C.
March 4, 2019

Sharpstown Civic Association, Inc.
Statement of Assets, Liabilities, and Net Assets
Modified Cash Basis
February 28, 2019

ASSETS

Current Assets			
City Bank - Cash	\$	12,818	
City Bank Savings		475,328	
Prepaid Expense		<u>1,085</u>	
Total Current Assets	\$		489,231
Fixed Assets			
Equipment		4,232	
Accumulated Depreciation		<u>(4,232)</u>	
Total Fixed Assets, Net			0
Other Assets			
Deposits - Rent & Utilities		<u>1,100</u>	
Total Other Assets			<u>1,100</u>
Total Assets	\$		<u><u>490,332</u></u>

LIABILITIES AND UNRESTRICTED NET ASSETS

Current Liabilities			
FUTA Payable	\$	56	
SUTA Payable		51	
Deferred Income - 2019 Dues		79,206	
Deferred Income - 2019 S&S		<u>155,130</u>	
Total Current Liabilities	\$		234,443
Unrestricted Net Assets			
Unrestricted Net Assets		260,676	
Increase/(Decrease) in Unrestricted Net Assets		<u>(4,787)</u>	
Total Unrestricted Net Assets			<u>255,888</u>
Total Liabilities and Unrestricted Net Assets	\$		<u><u>490,332</u></u>

See Attached Accountant's Compilation Report.

Sharpstown Civic Association, Inc.
Statement of Revenues and Expenses
Modified Cash Basis
For the Period Ended February 28, 2019

	<u>1 Month Ended</u> <u>Feb. 28, 2019</u>	<u>2 Months Ended</u> <u>Feb. 28, 2019</u>
Revenues		
Memberships - Full	\$ 7,921	\$ 13,742
Memberships - Associate	450	900
Safety and Security	15,513	26,010
Architectural Fee	180	435
Interest & Fees	328	651
Legal Fee Reimbursement	7,842	14,916
SCAN	4,623	7,182
Transfer Fees	2,500	6,500
Refinance Fees	<u>200</u>	<u>500</u>
Total Revenues	<u>39,557</u>	<u>70,836</u>
Expenses		
Accounting	1,452	1,802
Bank/Merchant Charges	1,021	1,837
Safety and Security	17,112	31,740
Insurance	180	360
Legal Fees - DR/ACC	5,236	8,468
Membership Campaign	3,045	4,602
Mosquito Spraying	0	(563)
Office Supplies - General Post	330	1,752
Outreach/Incentives for GM	167	960
Payroll	5,463	11,050
Payroll Taxes	466	952
Rent	1,100	2,200
SCAN Printing - Postage	4,430	8,860
Telephone & Internet	124	354
TOPS Monthly Fee	480	910
Utilities	<u>157</u>	<u>338</u>
Total Expenses	<u>40,762</u>	<u>75,623</u>
Increase/(Decrease) Unrestricted Net Assets	\$ <u>(1,206)</u>	\$ <u>(4,787)</u>

See Attached Accountant's Compilation Report.

Sharpstown Civic Association, Inc.
Statement of Revenues and Expenses
Modified Cash Basis
For the Periods Ended February 28, 2019 and 2018

	<u>1 Month Ended</u> <u>Feb. 28, 2019</u>	<u>1 Month Ended</u> <u>Feb. 28, 2018</u>
Revenues		
Memberships - Full	\$ 7,921	\$ 7,152
Memberships - Associate	450	0
Safety and Security	15,513	13,384
Architectural Fee	180	250
Interest & Fees	328	0
Legal Fee Reimbursement	7,842	280
Interest (Chase)	0	134
SCAN	4,623	1,715
Transfer Fees	2,500	5,500
Refinance Fees	<u>200</u>	<u>1,050</u>
 Total Revenues	 <u>39,557</u>	 <u>29,465</u>
Expenses		
Accounting	1,452	379
Bank/Merchant Charges	1,021	762
Safety and Security	17,112	16,739
Insurance	180	175
Legal Fees - DR/ACC	5,236	5,777
Membership Campaign	3,045	0
Office Supplies - General Post	330	975
Outreach/Incentives for GM	167	0
Payroll	5,463	5,687
Payroll Taxes	466	493
Rent	1,100	1,100
SCAN Printing - Postage	4,430	0
Telephone & Internet	124	213
TOPS Monthly Fee	480	430
Utilities	<u>157</u>	<u>188</u>
 Total Expenses	 <u>40,762</u>	 <u>32,918</u>
 Increase/(Decrease) Unrestricted Net Assets	 \$ <u>(1,206)</u>	 \$ <u>(3,454)</u>

See Attached Accountant's Compilation Report.

Sharpstown Civic Association, Inc.
Statement of Cash Flow
Modified Cash Basis
For the Period Ended February 28, 2019

	<u>1 Month Ended</u> <u>Feb. 28, 2019</u>	<u>2 Months Ended</u> <u>Feb. 28, 2019</u>
Cash Flow From Operating Activities		
Current Year's Earnings	\$ (1,206)	\$ (4,787)
Noncash Items Included in Net Income:		
Changes in:		
Prepaid Expense	\$ 180	\$ (524)
FUTA Payable	23	56
SUTA Payable	25	51
Deferred Income - 2019 Dues	19,306	38,624
Deferred Income - 2019 S&S	<u>37,792</u>	<u>74,995</u>
Total Adjustments	<u>57,325</u>	<u>113,202</u>
Cash Provided (Used) By Operations	<u>56,120</u>	<u>108,414</u>
Net Increase (Decrease) In Cash	56,120	108,414
Cash at Beginning of Period	<u>432,026</u>	<u>379,732</u>
Cash at End of Period	\$ <u><u>488,146</u></u>	\$ <u><u>488,146</u></u>

See Attached Accountant's Compilation Report.

Sharpstown Civic Association, Inc.
Statement of Revenues and Expenses
Modified Cash Basis
For the Period Ended February 28, 2019

	1 Month Ended				2 Months Ended			
	Feb. 28, 2019	Budget	Variance	Pct	Feb. 28, 2019	Budget	Variance	Pct
Revenues								
Memberships - Full	\$ 7,921	\$ 10,000	\$ (2,079)	(21)	\$ 13,742	\$ 20,000	\$ (6,258)	(31)
Memberships - Associate	450	42	408	980	900	83	817	980
Safety and Security	15,513	18,333	(2,820)	(15)	26,010	36,667	(10,657)	(29)
Architectural Fee	180	417	(237)	(57)	435	833	(398)	(48)
Interest & Fees	328	250	78	31	651	500	151	30
Legal Fee Reimbursement	7,842	1,333	6,509	488	14,916	2,667	12,249	459
SCAN	4,623	1,500	3,123	208	7,182	3,000	4,182	139
Transfer Fees	2,500	4,958	(2,458)	(50)	6,500	9,917	(3,417)	(34)
Refinance Fees	200	417	(217)	(52)	500	833	(333)	(40)
Total Revenues	39,557	37,250	2,307	6	70,836	74,500	(3,664)	(5)
Expenses								
Accounting	1,452	583	869	149	1,802	1,167	635	54
Bank/Merchant Charges	1,021	333	688	206	1,837	667	1,170	176
Community Events & Bea	0	167	(167)	(100)	0	333	(333)	(100)
Safety and Security	17,112	16,667	445	3	31,740	33,333	(1,593)	(5)
External Groups	0	42	(42)	(100)	0	83	(83)	(100)
Website & Other	0	250	(250)	(100)	0	500	(500)	(100)
Esplanades/Lot Maintena	0	417	(417)	(100)	0	833	(833)	(100)
Public Relations	0	42	(42)	(100)	0	83	(83)	(100)
Insurance	180	250	(70)	(28)	360	500	(140)	(28)
Legal Fees - DR/ACC	5,236	3,000	2,236	75	8,468	6,000	2,468	41
Membership Campaign	3,045	733	2,311	315	4,602	1,467	3,136	214
Mosquito Spraying	0	1,750	(1,750)	(100)	(563)	3,500	(4,063)	(116)
Office Supplies - General	330	400	(70)	(18)	1,752	800	952	119
Outreach/Incentives for G	167	208	(42)	(20)	960	417	544	130
Payroll	5,463	6,250	(787)	(13)	11,050	12,500	(1,450)	(12)
Payroll Taxes	466	542	(76)	(14)	952	1,083	(131)	(12)
Rent	1,100	1,100	0	0	2,200	2,200	0	0
SCAN Printing - Postage	4,430	3,500	930	27	8,860	7,000	1,860	27
SCAN - Photographer	0	83	(83)	(100)	0	167	(167)	(100)
Yard Signs - Not Security	0	25	(25)	(100)	0	50	(50)	(100)
Telephone & Internet	124	258	(135)	(52)	354	517	(162)	(31)
TOPS Monthly Fee	480	483	(3)	(1)	910	967	(57)	(6)
Utilities	157	167	(10)	(6)	338	333	5	1
Total Expenses	40,762	37,250	3,512	9	75,623	74,500	1,123	2
Increase/(Decrease) Unrest	\$ (1,206)	\$ (0)	\$ (1,206)	999	\$ (4,787)	\$ (0)	\$ (4,787)	999

See Attached Accountant's Compilation Report.

3/4/2019
11:10

Sharpstown Civic Association, Inc.
Regular Trial Balance

Company: SCA
Page: 1

<u>Account #</u>	<u>Type</u>	<u>Description</u>	<u>1 Month Ended Feb 28, 2019</u>	<u>2 Months Ended Feb 28, 2019</u>
100	A	City Bank - Cash	-5,537.34	12,818.36
103	A	City Bank Savings	61,657.20	475,327.64
177	A	Prepaid Expense	-179.99	1,085.48
180	A	Equipment	0.00	4,231.94
195	A	Accumulated Depreciation	0.00	-4,231.87
196	A	Deposits - Rent & Utilities	0.00	1,100.00
224	L	FUTA Payable	-22.58	-56.11
225	L	SUTA Payable	-25.13	-50.83
241	L	Deferred Income - 2019 Dues	-19,305.70	-79,206.40
246	L	Deferred Income - 2019 S&S	-37,792.02	-155,129.75
300	L	Unrestricted Net Assets	0.00	-260,675.85
400	R	Memberships - Full	-7,920.64	-13,741.56
420	R	Memberships - Associate	-450.00	-900.00
425	R	Safety and Security	-15,512.98	-26,010.05
426	R	Architectural Fee	-180.00	-435.00
428	R	Interest & Fees	-327.64	-650.71
440	R	Legal Fee Reimbursement	-7,842.41	-14,916.06
470	R	SCAN	-4,622.90	-7,182.26
480	R	Transfer Fees	-2,500.00	-6,500.00
485	R	Refinance Fees	-200.00	-500.00
600	E	Accounting	1,451.90	1,801.90
620	E	Bank/Merchant Charges	1,021.30	1,837.03
625	E	Community Events & Beautificat	0.00	0.00
630	E	Safety and Security	17,112.00	31,740.00
646	E	External Groups	0.00	0.00
647	E	Website & Other	0.00	0.00
650	E	Esplanades/Lot Maintenance	0.00	0.00
656	E	Public Relations	0.00	0.00
660	E	Insurance	179.99	359.98
665	E	Legal Fees - DR/ACC	5,236.25	8,468.23
670	E	Membership Campaign	3,044.79	4,602.27
690	E	Mosquito Spraying	0.00	-563.20
703	E	Office Supplies - General Post	329.99	1,752.04
705	E	Outreach/Incentives for GM	166.52	960.26
710	E	Payroll	5,463.09	11,049.93
720	E	Payroll Taxes	465.63	952.25
750	E	Rent	1,100.00	2,200.00
770	E	SCAN Printing - Postage	4,430.00	8,860.00
771	E	SCAN - Photographer	0.00	0.00
775	E	Yard Signs - Not Security	0.00	0.00
780	E	Telephone & Internet	123.68	354.28
790	E	TOPS Monthly Fee	480.00	910.00

3/4/2019
11:10

Sharpstown Civic Association, Inc.
Regular Trial Balance

Company: SCA
Page: 2

<u>Account #</u>	<u>Type</u>	<u>Description</u>	<u>1 Month Ended Feb 28, 2019</u>	<u>2 Months Ended Feb 28, 2019</u>
800	E	Utilities	156.99	338.06
		Account Balances	0.00	0.00
		Current Loss	1,205.56	4,787.39
		Y-T-D Loss		

CITY BANK

G/L ACCOUNT #: 100 Month February YEAR: 2019

BEG. BOOK BALANCE: 18,355.70 BALANCE PER BANK: 17,414.88

ADD: DEPOSITS

GL #	AMOUNT
Deposit	96,366.93
Collections	
Redeposit returned items	
Bank Fee	

DEPOSITS IN TRANSIT:

DATE	AMOUNT

TOTAL DEPOSITS 96,366.93 **DEPOSITS IN TRANSIT:** 0.00

LESS: CHECKS

OUTSTANDING CHECKS
33,118.34 4,596.52

LESS: DEBIT MEMOS

GL#	AMOUNT
Misc Debits	62,699.72
Payroll	4,903.26
Tax	1,182.95
Misc	

CORRECTING JOURNAL ENTRIES

JE#	AMOUNT

TOTAL DEBIT MEMOS 68,785.93 **TOTAL JE'S** 0.00

BALANCE PER BOOKS: 12,818.36 **BALANCE PER BANK:** 12,818.36 0.00
 Per Check Register: 12,818.36 Per Easy: 12,818.36 0.00
0.00

OUTSTANDING CHECKS

CK. #	AMOUNT	CK#	AMOUNT	CK. #	AMOUNT
92	4,430.00				
Micro Ctr	49.22				
Whataburger	55.00				
Sam's Club	62.30				

Total: 4,596.52 **Total:** 0.00 **Total:** 0.00

TOTALS: 4,596.52

**Sharpstown Civic Association
City Bank
Check Register**

DATE	DESCRIPTION	CHECK #	AMOUNT	DEPOSIT	BALANCE
02/01/19	Beginning Balance				18,355.70
2/1/2019	Scott Gilbert	ACH	1955.12		16,400.58
2/1/2019	Johnson Samuel	ACH	528.67		15,871.91
2/1/2019	IRS	ACH	598.59		15,273.32
2/19/2019	Scott Gilbert	ACH	1937.12		13,336.20
2/19/2019	Johnson Samuel	ACH	482.35		12,853.85
2/19/2019	IRS	ACH	584.36		12,269.49
2/12/2019	USPS	260	1055.74		11,213.75
2/6/2019	Masterpiece Litho	100132	4430.00		6,783.75
2/5/2019	Robert R Sims	100133	1100.00		5,683.75
2/26/2019	Coveler & Associates, PC	100136	1451.90		4,231.85
2/26/2019	Dolphin Graphics	100137	2550.59		1,681.26
2/26/2019	Lambright	100138	5236.25		-3,554.99
2/22/2019	Liberty Office Products	100139	181.86		-3,736.85
2/25/2019	SEAL Security Solutions	100141	17112.00		-20,848.85
2/4/2019	Fdms Okb	ACH	284.18		-21,133.03
2/4/2019	City of Houston Water	ACH	15.45		-21,148.48
2/4/2019	I Power	Debit Card	11.99		-21,160.47
2/6/2019	TOPS	ACH	480.00		-21,640.47
2/11/2019	Google Storage	ACH	10.65		-21,651.12
2/15/2019	Home Depot	Debit Card	117.94		-21,769.06
2/19/2019	Transfer to Savings Account	ACH	35000.00		-56,769.06
2/25/2019	Reliant Energy	ACH	141.54		-56,910.60
2/28/2019	Transfer to Savings Account	ACH	26329.56		-83,240.16
2/28/2019	Capizmo	ACH	101.04		-83,341.20
2/28/2019	USPS	Debit Card	6.85		-83,348.05
2/28/2019	Micro Center	Debit Card	49.22		-83,397.27
2/28/2019	Whataburger	Debit Card	55.00		-83,452.27
2/28/2019	Sam's Club	Debit Card	62.30		-83,514.57
2/28/2019	Service Fee	-	34.00		-83,548.57
2/28/2019	Deposit	-		96366.93	12,818.36
					12,818.36
		Disbursemen	101904.27	96366.93	Deposits
		Payroll	4903.26		Debits
		IRS	1182.95		
		Checks	33118.34		
		Misc Debits	62699.72		
		Total Check	101904.27	96366.93	Collections