

SHARPSTOWN CIVIC ASSOCIATION

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TO: THE BOARD OF DIRECTORS OF THE SHARPSTOWN CIVIC ASSOCIATION AND TO ALL OTHER INTERESTED PERSONS

A regular meeting of the Board of Directors of the Sharpstown Civic Association was held on **Monday, February 10, 2020** at the Sharpstown Civic Association Office, 6815 Redding, Houston, TX 77036.

Minutes

6:30 P.M. – ROLL CALL Quorum was met.

Absent: Dale Davidson, Donna Fain, Heather Handley, Elizabeth Bagby-Schooler

Present: Directors Charmaine LeBlanc, Byrom Wehner, Matt Wine, Matthew Cowan, Pat Menville, Almena Downey, Katelin Washmon, John Lorenz

Others Present: SEAL Officers Viktor Sarabian and James Taylor; Jim and Elizabeth Bigham

1. Director Matt Wine, President, called the meeting to order at 6:31 p.m.
2. Safety Update by Officers Sarabian and Taylor
3. Receive Appeals Relating to Deed Restriction Violations and/or Architectural Control Issues: NONE
4. PUBLIC COMMENTS: Jim Bigham offered comments regarding Sharpstown safety concerns and security initiatives.
5. MINUTES: Matt Wine submitted the January, 2020 minutes for adoption. Motion was made by Almena Downey to approve the minutes as submitted, seconded by Charmaine LeBlanc. All voted in favor to adopt the minutes.

Matt Wine reported that Carrie Ann Schwartz-Hill resigned as Director and Secretary on January 21, 2020. Matt Wine made a motion to appoint Pat Menville as Interim Secretary to serve until December 31, 2020. Charmaine LeBlanc seconded the motion, and it passed.

6. COMMITTEE REPORTS:
 - BUDGET COMMITTEE Director/Treasurer Charmaine LeBlanc presented a revised draft of the proposed 2020 budget and solicited questions and comments from the Directors. John Lorenz made a motion to table the proposed budget until the March 2020 Board Meeting to revise the budget to

reflect use of prior year reserve funds to cover 2020 expenses in excess of 2020 revenues. Byrom Wehner seconded the motion and it passed.

Treasurer LeBlanc submitted financials through December 31, 2019 for review and comment. December 2019 financials were approved.

- MEMBERSHIP COMMITTEE Charmaine LeBlanc provided an update on the 2020 membership campaign. A design for updated General Meeting signs was presented for comment. Directors were reminded that the February General Meeting will be held at PlazAmericas Mall, and Directors will assist in directing attendees to the meeting location.
- SCAN Director/Co-Editor Pat Menville solicited editorial contributions for upcoming issues from the Directors. Next issue due date is February 21.

7. OLD BUSINESS

- Fine Policy – The proposed fine policy is being reviewed by SCA attorneys.
- Christmas Lights – Non-seasonal display of Christmas lights was discussed.

8. NEW BUSINESS

- Matthew Cowan asked that the SCA request assistance from the City of Houston through the District J Councilmember's office to ameliorate traffic congestion on Bonhomme at Beechnut. He will prepare a letter for Matt Wine's review and signature.
- Charmaine LeBlanc reported that the TOPS software currently used by the SCA for deed restriction enforcement is being phased out by the provider, and their new program is priced significantly higher. Other software offerings are being considered and references sought from their existing users.
- The proposed Section 5 Deed Restrictions document was discussed.
 - Matthew Cowan made a motion to set the annual assessment (dues) amount at \$200.00; Kate Washmon seconded the motion, and it passed.
 - Matthew Cowan made a motion to remove Article VIII (a) regarding entry upon a Lot; Charmaine LeBlanc seconded the motion, and it passed.

9. EXECUTIVE SESSION DEED RESTRICTION COMMITTEE REPORT: Matthew Cowan made a motion that the Board convene in Executive Session at 8:34 p.m.; John Lorenz seconded the motion, and it passed.

The Board reconvened in open session at 8:53 p.m. and the following actions were taken.

- Item 1: Almena Downey made a motion that this item be turned over to the attorneys for enforcement; Charmaine LeBlanc seconded the motion and it passed.
- Item 2: Charmaine LeBlanc made a motion that this item be turned over to the attorneys for enforcement; Kate Washmon seconded the motion and it passed.

- Item 3: John Lorenz made a motion that this item be turned over to the attorneys for enforcement; Almena Downey seconded the motion and it passed.
- Item 4: John Lorenz made a motion that this item be turned over to the attorneys for enforcement; Charmaine LeBlanc seconded the motion and it passed.

ADJOURNMENT: 8:58 P.M.

Submitted by Pat Menville