

SHARPSTOWN CIVIC ASSOCIATION

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TO: THE BOARD OF DIRECTORS OF THE SHARPSTOWN CIVIC ASSOCIATION AND TO ALL OTHER INTERESTED PERSONS

A virtual regular meeting of the Board of Directors of the Sharpstown Civic Association was held on **Monday, April 13, 2020** via Skype.

Minutes

6:36 P.M. – ROLL CALL Quorum was met.

Absent: Directors Almena Downey, Heather Handley

Present: Directors Dale Davidson, Donna Fain, Charmaine Leblanc, John Lorenz, Pat Menville, Elizabeth Schooler, Kate Washmon, Byrom Wehner, and Matt Wine. Director Matthew Cowan joined the meeting at 7:17 p.m.

Others Present: None

1. Director Matt Wine, President, called the meeting to order at 6:36 p.m.
2. Receive Appeals Relating to Deed Restriction Violations and/or Architectural Control Issues: NONE
3. PUBLIC COMMENTS: NONE.
4. MINUTES: Matt Wine submitted the March, 2020 minutes for adoption. Motion was made by Donna Fain to approve the minutes as submitted, seconded by Kate Washmon. All voted in favor to adopt the minutes.
5. COMMITTEE REPORTS:
 - Directors discussed possible formats and topics for a virtual General Meeting in April. The 2020 Art Bike Parade has been cancelled. At this time, the Shred Day remains on the calendar for May 23 with a final decision to be made closer to that date. An email blast was sent regarding the April 14 virtual Citywide PIP meeting, and another will be sent regarding primary run-off voting.
 - Possible articles for the May-June SCAN were discussed. Directors were encouraged to participate in creation of articles and photos for publication. Copy deadline is April 25.
 - Matt Wine and Charmaine LeBlanc presented the March crime and safety report. The presence of residents at home appears to be a deterrent. Thefts from unlocked vehicles and open garages continues here as in all parts of Houston.

- BUDGET COMMITTEE Charmaine LeBlanc will email the March 2020 financial statements to all directors. She informed directors that the SCA applied for a \$16,500 loan under the CARES Act and anticipates receipt of funds in 2-3 weeks. If payroll costs are not reduced within an 8-week timeframe, the loan will be forgiven.

Pat Menville informed directors that \$8,681.25 in legal fees due the SCA was billed on March 17, 2020.

- MEMBERSHIP COMMITTEE Charmaine LeBlanc provided an update on the 2020 membership campaign.

6. OLD BUSINESS

- Matthew Cowan told directors that he had completed a draft of a proposed security camera policy and will circulate it to directors via email for consideration.

7. NEW BUSINESS

- Directors discussed a resident's request for support of a petition requesting speed cushion installation on Sharpview Drive in Sections 1 and 2.
- Matt Wine informed directors that the office continues normal functions, with a slightly elevated call volume as the office is closed to in-person visits.
- Matt Wine recapped the action items various directors had committed to perform.

8. EXECUTIVE SESSION DEED RESTRICTION COMMITTEE REPORT: NONE

9. ADJOURNMENT: 7:43 P.M.

Submitted by Pat Menville