

# SHARPSTOWN CIVIC ASSOCIATION

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TO: THE BOARD OF DIRECTORS OF THE SHARPSTOWN CIVIC ASSOCIATION AND TO ALL OTHER INTERESTED PERSONS

A virtual regular meeting of the Board of Directors of the Sharpstown Civic Association was held on **Monday, May 11, 2020** via Skype.

## Minutes

6:44 P.M. – ROLL CALL Quorum was met.

Absent: Directors Almena Downey, Heather Handley, John Lorenz, Kate Washmon

Present: Directors Matthew Cowan, Dale Davidson, Charmaine Leblanc, Pat Menville, Elizabeth Schooler, Byrom Wehner, and Matt Wine. Director Donna Fain joined the meeting at 7:58 p.m.

Others Present: None

1. Director Matt Wine, President, called the meeting to order at 6:45 p.m.
2. Receive Appeals Relating to Deed Restriction Violations and/or Architectural Control Issues: NONE
3. PUBLIC COMMENTS: NONE.
4. MINUTES: Matt Wine submitted the April, 2020 minutes for adoption. Motion was made by Dale Davidson to approve the minutes as submitted, seconded by Elizabeth Schooler. All voted in favor to adopt the minutes.
5. COMMITTEE REPORTS:
  - Matt Wine presented the photographs taken by Elizabeth Schooler for the Sharpstown Proud Project, and the Teddy Bear Safari. She will continue to take photos for these initiatives. The Board thanks Director Schooler for her outstanding work on these projects.
  - No General Meeting will be held in May as Bayland Community Center remains closed. Plans will be made for a June General Meeting if possible.
  - The SCA Drive-Through Shred Day will take place on May 23 from 9 to noon at the SCA office. All appropriate protocols including masks, gloves and social distancing will be observed. Notice to the community will be provided through email blast and social media posts.
  - Pat Menville and Charmaine LeBlanc informed the Board that the May/June SCAN is in production.

- Matt Wine noted that Elizabeth Schooler filmed videos of him and Pat Menville that are available on Facebook. Directors were asked to sign up for future video messages to the community. Donna Fain and Matthew Cowen signed up for the next round.
- Matt Wine and Charmaine LeBlanc presented the April crime and safety report, which showed low levels of reported crime. Thefts from unlocked vehicles and open garages still continues.
- BUDGET COMMITTEE The April Financial Report was emailed to all directors for their review. Charmaine LeBlanc told directors that the SCA application for funds under the Cares Act was approved and \$16,000 was received. If payroll costs are not reduced within an 8-week timeframe, the loan will be forgiven.

Pat Menville informed directors that \$4,708.75 in legal fees due the SCA was billed on May 8, 2020, and a total of \$5,237.50 in legal fees was received in April.

- MEMBERSHIP COMMITTEE Charmaine LeBlanc provided an update on the 2020 membership campaign.

#### 6. OLD BUSINESS

- Matthew Cowan circulated a draft of the proposed security camera policy.
- Directors discussed possibly revising the timeline for presentation of updated deed restrictions in view of the Covid-19 outbreak.
- Directors briefly discussed the 2020 4<sup>th</sup> of July fireworks program. Given current uncertainties about gatherings, the format will be determined at a future date.

#### 7. NEW BUSINESS

- Matt Wine requested approval to renew a letter of support for the City of Houston's application to the Department of Justice under the "Innovations in Community-Based Crime Reduction Program", as submitted by HPD's Westside Division. A motion was made by Pat Menville to authorize renewal of the letter, Byrom Wehner seconded the motion, and it passed.
- Matt Wine asked directors to recommend projects to be submitted to District J for possible funding under the Council District Service Fund program.

8. EXECUTIVE SESSION DEED RESTRICTION COMMITTEE REPORT: Matthew Cowan made a motion that the Board convene in Executive Session at 7:53 p.m.; Elizabeth Schooler seconded the motion, and it passed.

The Board reconvened in open session at 8:20 p.m. and the following actions were taken.

- Item 1: Elizabeth Schooler made a motion that this item be turned over to the attorneys for enforcement; Dale Davidson seconded the motion and it passed.
- Item 2: Pat Menville made a motion that this item be turned over to the attorneys for enforcement; Matthew Cowan seconded the motion and it passed. Byrom Wehner abstained from this vote.

- Item 3: Dale Davidson made a motion that this item be turned over to the attorneys for enforcement; Donna Fain seconded the motion and it passed.
- Item 4: Donna Fain made a motion that this item be turned over to the attorneys for enforcement; Matthew Cowan seconded the motion and it passed.
- Item 5: Matthew Cowan made a motion that this item be turned over to the attorneys for enforcement; Elizabeth Schooler seconded the motion and it passed.
- Item 6: Matthew Cowan made a motion that this item be turned over to the attorneys for enforcement with a request for a definitive opinion on the matter from attorneys; Elizabeth Schooler seconded the motion and it passed. Matt Wine will request a definitive opinion from the firm.

9. ADJOURNMENT: 8:31 P.M.

Submitted by Pat Menville