

# SHARPSTOWN CIVIC ASSOCIATION

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TO: THE BOARD OF DIRECTORS OF THE SHARPSTOWN CIVIC ASSOCIATION AND TO ALL OTHER INTERESTED PERSONS

A virtual regular meeting of the Board of Directors of the Sharpstown Civic Association was held on **Monday, June 8, 2020** via Skype.

## Minutes

6:34 P.M. – ROLL CALL Quorum was met.

Absent: Directors Almena Downey, Heather Handley, Elizabeth Schooler

Present: Directors Matthew Cowan, Dale Davidson, Donna Fain, Charmaine Leblanc, John Lorenz, Pat Menville, Byrom Wehner, and Matt Wine. Director Kate Washmon joined the meeting at 6:47 p.m.

Others Present: None

1. Director Matt Wine, President, called the meeting to order at 6:36 p.m.
2. Receive Appeals Relating to Deed Restriction Violations and/or Architectural Control Issues: NONE
3. PUBLIC COMMENTS: NONE.
4. MINUTES: Matt Wine submitted the May, 2020 minutes for adoption. Motion was made by Charmaine LeBlanc to approve the minutes as submitted, seconded by Dale Davidson. All voted in favor to adopt the minutes.

Matt Wine presented the following proposed amendment to the October 2019 minutes:

On September 28, 2019 an electronic poll was conducted among SCA directors on the question of approving a contract with Wildfire Public Relations for marketing efforts regarding amendment of deed restrictions in the amount of \$10,000. The proposed contract was approved by a majority of Directors, two Directors not responding to the poll.

Dale Davidson made a motion to approve the amendment, seconded by Donna Fain. The motion passed.

5. COMMITTEE REPORTS:
  - The Food Distribution conducted by City Council District J at PlazAmericas Mall on May 30 was highly successful. Charmaine LeBlanc assisted in volunteer

recruitment for the event which saw over 1600 cars and 500 walk-ups served. A total of 127 volunteers participated.

- The SCA Drive-Through Shred Day on May 23 from 9 to noon at the SCA office was a huge success. 50 loads of documents were processed. Many participants expressed desires for this to be an annual event.
- The possibility of holding a live General Meeting on June 25 was discussed. Plans and preparations must wait upon a decision by County Judge Hidalgo expected on June 10. An option of participation through Facebook Live may be offered for directors unable to attend an in-person event. Possible topics would be a presentation by Southwest Fertilizer, July run-off election, and nominations for SCA directors.
- Pat Menville and Charmaine LeBlanc informed the board that copy deadline for the next SCAN is June 20. Matthew Cowan will prepare an article soliciting nominations to the Board.
- Matt Wine and Charmaine LeBlanc presented the May crime and safety report, which showed continued low levels of reported crime. Charmaine LeBlanc said that she, Scott Gilbert and Matt Wine met the new commander of Midwest Command. Matt Wine informed the Board that the Citywide PIP program will be on July 14, 2020.
- BUDGET COMMITTEE The May Financial Report will be emailed to all directors for their review. Charmaine LeBlanc will begin work on the documents for forgiveness of the loan under the Payroll Protection Plan.

Pat Menville informed directors that bills for legal fees would go out within the week.

- MEMBERSHIP COMMITTEE Charmaine LeBlanc provided an update on the 2020 membership campaign.

#### 6. OLD BUSINESS

- Directors discussed a draft of the proposed security camera policy and offered comments. The proposed policy will be sent to the attorneys for further review.
- Directors again discussed possibly revising the timeline for presentation of updated deed restrictions in view of the Covid-19 outbreak.
- Charmaine LeBlanc briefed directors on the upcoming 4<sup>th</sup> of July fireworks. Further planning is dependent on a decision by the City and County on large gatherings. No permit can be issued until after June 10, 2020. Ideas mentioned include tailgating and a radio broadcast of the music accompanying the fireworks display.

#### 7. NEW BUSINESS

- Matt Wine and Charmaine LeBlanc told directors that discussions are ongoing for a farmers market in the parking garage at PlazAmericas Mall. The all-weather

site which does not require tent set-up, easy access, and unlimited parking is appealing to potential vendors.

8. EXECUTIVE SESSION: The Board convened in Executive Session at 7:53 p.m. to discuss legal matters.

The Board reconvened in open session at 8:05 p.m. Dale Davidson made a motion that Items 1 through 6 be sent to the attorneys for enforcement; Charmaine LeBlanc seconded the motion and it passed.

Matt Wine recapped various action items and thanked those present for their time and efforts on behalf of the SCA.

9. ADJOURNMENT: 8:14 P.M.

Submitted by Pat Menville