

# SHARPSTOWN CIVIC ASSOCIATION

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TO: THE BOARD OF DIRECTORS OF THE SHARPSTOWN CIVIC ASSOCIATION AND TO ALL OTHER INTERESTED PERSONS

A virtual regular meeting of the Board of Directors of the Sharpstown Civic Association was held on **Monday, October 12, 2020** via Skype.

## Minutes

6:37 P.M. – ROLL CALL Quorum was met.

Absent: Almena Downey, Heather Handley.

Present: Directors Matthew Cowan, Dale Davidson, Charmaine Leblanc, John Lorenz, Pat Menville, Kate Washmon, Byrom Wehner and Matt Wine. Elizabeth Schooler joined the meeting at 6:52 p.m. and Donna Fain joined the meeting at 7:40 p.m.

Others Present: None

- Director Matt Wine, President, called the meeting to order at 6:38 p.m.
- Receive Appeals Relating to Deed Restriction Violations and/or Architectural Control Issues: NONE
- PUBLIC COMMENTS: NONE.
- MINUTES: Minutes of the September Board Meeting will be distributed to the directors via email and an online poll conducted for their adoption. On October 13, Matt Wine polled the Board on the question of adopting the September minutes. Two directors abstained due to absence from the meeting in question, two other directors did not respond, so the question failed and September minutes were not approved.
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- COMMITTEE REPORTS:
  - Matt Wine announced that a virtual General meeting will be held on October 22, 2020 via Facebook Live and added to the SCA YouTube channel as well.
  - Pat Menville and Dale Davidson briefed the Board on the City's grant request for Bintliff Ditch conveyance improvements which, although outside Sharpstown's boundaries, may alleviate street flooding within the community.
  - Matthew Cowan reported that efforts are underway to determine the best way to meet Bylaws requirements for director and officer elections within pandemic safety protocols. The SCA's attorneys will be consulted on this matter. At this

junction, it appears that all persons seeking election will be nominated from the floor.

- Matt Wine and Charmaine LeBlanc informed the board that the September/October SCAN will move forward immediately.
- Matt Wine and Charmaine LeBlanc presented the September Safety & Security Report. Charmaine LeBlanc told the Board that the HPD overtime contract for enforcement is activity with warnings and citations issued. Directors were advised that the District J Patrol was launched and is active within the District. Matt Wine noted that the Midwest PIP meetings have moved to the Microsoft Teams platform. The next scheduled Midwest PIP meeting will be October 21.
- BUDGET COMMITTEE The August and September financial reports were sent to all directors for their review. Pat Menville informed directors that bills for legal fees were mail the first week of October. PPP loan forgiveness is still pending due to the overwhelming volume of loans processed by local lenders.
- OLD BUSINESS
  - Charmaine LeBlanc informed the directors work continues on building the maps needed for implementation of SmartWebs software.
  - Directors discussed the proposed driveway policy. After questions and clarifications, Pat Menville made a motion that the policy be adopted; Dale Davidson seconded the motion, and it passed. Notice of the approval will be sent to the attorneys so that the policy can be filed for record with Harris County.
  - Directors discussed the security cameras recently installed on Bintliff Drive in Section 1. Matt Wine informed the Board that the cameras were not active yet and no video is being recorded. He also confirmed that, per the Board's direction, activation would not occur until a camera policy had been adopted by the Board and filed for record. A draft policy is being prepared by the attorneys. The possibility of collaboration with the Southwest Management District to provide cameras in other areas of Sharpstown will be explored.
  - Directors discussed the most recent versions of the proposed deed restriction updates including the need to ensure accuracy of properties included. All directors were asked to review their sections and email Matt Wine with specific anomalies noted.
  - Strategies for launch of the 2021 membership campaign were discussed.
- NEW BUSINESS
  - Charmaine LeBlanc reported on efforts to eliminate vehicle parking and trash dumping on the vacant land in the 7500 block of Imogene. The SCA is working with District J to verify ownership of the property so that a long-term solution can be found. A clean-up event may be scheduled for October 17.

- Elizabeth Schooler told directors that an effort is underway to create a reverse trick-or-treat event in the community. The event would involve vehicles driving through the area tossing treats to children in their yards. If possible, the SCA will assist in publicizing the event to the community.
- EXECUTIVE SESSION: The Board convened in Executive Session at 8:33 p.m. to discuss legal matters.

The Board reconvened in open session at 8:42 p.m. Pat Menville made a motion that Items 1 and 2 be sent to the attorneys for enforcement; Dale Davidson seconded the motion and it passed.

- ADJOURNMENT: 8:47 p.m.

Submitted by Pat Menville