

SHARPSTOWN CIVIC ASSOCIATION

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TO: THE BOARD OF DIRECTORS OF THE SHARPSTOWN CIVIC ASSOCIATION AND TO ALL OTHER INTERESTED PERSONS

A virtual regular meeting of the Board of Directors of the Sharpstown Civic Association was held on **Monday, March 8, 2021** via Skype.

Minutes

6:37 P.M. – ROLL CALL Quorum was met.

Present: Directors Matthew Cowan, Jason Davalos, Dale Davidson, Charmaine Leblanc, Pat Menville, Byrom Wehner and Matt Wine. Elizabeth Schooler and Casey Cummings joined the meeting in progress.

Absent: Almena Downey, Donna Fain, John Lorenz, Kate Washmon

Others Present: None

- Director Matt Wine, President, called the meeting to order at 6:38 p.m.
- Receive Appeals Relating to Deed Restriction Violations and/or Architectural Control Issues: NONE
- PUBLIC COMMENTS: NONE.
- MINUTES: Matt Wine presented minutes of the February meeting previously distributed to Directors for their review. Charmaine LeBlanc made a motion that the February minutes be approved; Dale Davidson seconded the motion, and it passed.
- COMMITTEE REPORTS:
 - Matt Wine reminded directors that Midwest PIP will be March 17. The topic is nuisance bars and clubs.
 - Matt Wine asked directors to review the January and February financial statements. The financial statements, minutes and crime statistics will be added to the SCA website.
 - Matt Wine reiterated the purpose of the District J HOT Team and encouraged everyone to report violations to be addressed by the Team. A 311 service report number is required to engage the HOT Team. Directors discussed concerns about visible trash cans in the area; Dale Davidson suggested that the board consider creating a policy on the issue.
 - Matt Wine and Charmaine LeBlanc presented the February Safety Report. They emphasized that incidents should be reported to both HPD and SEAL. Only

incidents originating within the Sharpstown residential community are included in this report.

- Matt Wine reminded directors to utilize the District J Patrol reporting portal.
- MEMBERSHIP COMMITTEE Charmaine LeBlanc reported more than 1000 memberships have been received to date.
- NEW BUSINESS
 - Directors discussed recent publicity regarding Westbury's title transfer and refinance fees. Matt Wine reported that SCA attorneys support the validity of Sharpstown's policy, noting that our policy has been recorded within Harris County for many years. It was suggested that the attorney be asked if any additional measures should be taken to bolster our authority on this.
- OLD BUSINESS
 - Matt Wine informed directors that the SCA's umbrella liability policy is due for renewal in April. Directors will receive an updated Certificate of Coverage for the director's liability policy.
 - Shred Day 2021 is tentatively scheduled for May 22, pending confirmation by the vendor.
 - Pat Menville reported that the March-April SCAN is in production and encouraged directors to contribute articles.
 - Casey Cummings reported that he continues to pursue contact with Verizon regarding possible placement of 5G boxes within the community.
 - Directors discussed the draft Rental and Leasing Policy. Pat Menville made a motion that the Policy be adopted as presented; Elizabeth Schooler seconded the motion and it passes.
 - Pat Menville reported that the title company continues work on platting issues for updated deed restriction documents.
- EXECUTIVE SESSION The Board entered into executive session at 7:38 p.m. to discuss legal matters.

The Board returned to regular session at 7:47 p.m.

- Elizabeth Schooler made a motion that Items 1, 2, 3 and 4 be referred to the attorneys for action; Dale Davidson seconded the motion and it passed.
- Matt Wine thanked all directors for their attendance and their service to Sharpstown.

ADJOURNMENT: 7:58 p.m.

Submitted by Pat Menville