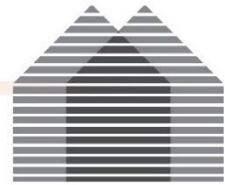


# SHARPSTOWN CIVIC ASSOCIATION

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A regular meeting of the Board of Directors of the Sharpstown Civic Association was held on **Monday, November 08, 2021** at the SCA office.

## Minutes

### 1. ROLL CALL / QUORUM: 6:37 P.M. – ROLL CALL Quorum was met.

Present: Presence is indicated by

Absent: Absence is indicated by

	<u>Directors</u>		<u>Others</u>
<input checked="" type="checkbox"/>	Matthew Cowan	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Casey Cummings	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Jason Davalos	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Dale Davidson	<input type="checkbox"/>	
<input type="checkbox"/>	Almena Downey	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Donna Fain	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Charmaine Leblanc	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	John Lorenz	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Elizabeth Schooler	<input type="checkbox"/>	
<input type="checkbox"/>	Katelin Washmon	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Byrom Wehner	<input type="checkbox"/>	
<input type="checkbox"/>	Matt Wine	<input type="checkbox"/>	

- a. Director Charmaine Leblanc, Vice-President, called the meeting to order at 6:35 p.m.

### 2. PUBLIC COMMENTS:

- a. NONE.

### 3. APPEALS Relating to Deed Restriction Violations or Architectural Control Issues:

- a. NONE

### 4. REVIEW MEETING MINUTES:

- a. Charmaine Leblanc presented minutes of the October 2021 meeting previously distributed to Directors for their review.
- b. Matthew Cowan made a motion that the September minutes be approved; Byrom Wehner seconded the motion. All board members present were in favor of the motion.

## 5. COMMITTEE REPORTS:

### a. Communications – Activities Committee

- i. Shred day this Saturday, 11/13.
  1. At least 4 volunteers needed.
- ii. November's General meeting/Election night will be held on 11/18/2021 at 6:30 PM.
  1. Are we doing meal this year?
    - a. Board members agreed that we should hold the potluck dinner this year.
    - b. Board agreed to plan for 60 people.
    - c. Charmaine noted that SCA would look to have Pappa's BBQ provide the Thanksgiving Meal this year.
    - d. Members of the community would be asked to bring a dish to share at the meeting.
- iii. Dist J Tailgate at HBU Game, 11/20/2021
  1. Tickets are free to members of District J while supplies last.
  2. All neighborhoods of District J are invited to participate.
  3. Tailgate is from noon – 2:00 PM.
  4. The Homecoming game kickoff will be at 2:00 PM.
- iv. Next Board Meeting, 12/13/2021
  1. Last board meeting of the year.

### b. Safety

- i. Charmaine reviewed September Crime report stats.
  1. Crime totals continue to be low.
  2. Only 23 out of 6800 homes had incidents.
  3. The full Crime Report was not available and will be reviewed at the next meeting.
- ii.

### c. Membership

- i. 1415 out of 6800 homes. Still at 21%
- ii. Charmaine asked the board members if we should include Heavy Trash Magnet for Year 2022?
  1. Elizabeth Motioned to keep it. John Lorenz Seconded the motion. All board members present were in favor of the motion.
  2. Elizabeth asked if we should add District J Patrol and other information? Board did not agree with adding information since the print would be too small.

### d. Finance

- i. Charmaine emailed out the report for last month.
  1. No questions/concerns were raised by members of the board.
  2. Casey Cummings motioned to the finance report. Dale Davidson Seconded the motion. All board members present were in favor of the motion.

### e. Elections

- i. Matthew Cowan reported on upcoming elections.

- a. At next meeting ballots will be passed out to audience for voting.
  - 2. A question was raised regarding the need for applications to be submitted from member's nominated from the floor? The board agrees we should get applications from nominees. We will look at amending by-laws to include wording to require the applications from Nominees/elected members.
- f. Other
  - i. Policies for review were sent out by Matt Wine.
    - 1. The board needs to determine What is procedure for approval of the new policies?
      - a. Charmaine asked if we can take a vote of approval by email over the next couple of weeks?
      - b. Deadline for review of the policies is set for 11/12/21.
      - c. Charmaine will email vote of approval on Friday 11/12/21. Voting for approval of the policies will be closed on 11/15/21.
  - ii. Casey asked question regarding the height of the Security fence allowed under new policies. Charmaine will get clarification from Legal.

## 6. OLD BUSINESS:

- a. Halloween Parade
  - i. Completed all the community areas in just under two hours.
  - ii. We utilized 40 volunteers from HBU to support us.
  - iii. Byrom received question on why political advertising was allowed.
    - 1. This was not explicitly allowed or disallowed by SCA. Those that had the advertising were volunteering for the event and supporting the SCA.
  - iv. We need to discuss with Ed Pollard and District J to keep the parade contactless. This was not the case and had minimal impact on the flow of the parade.
  - v. Need to start planning earlier in the year for next year.
    - 1. Better Advertising (signs at schools, etc.)
    - 2. Keep it on the weekend before Halloween.
- b. Deed restrictions
  - i. Sharpstown Section 5 Updates up review. First review was almost one year ago.
  - ii. Board members need to review this document by end of week, 11/19/2021.
  - iii. Vote for approval will be included in separate email to be sent out by Charmaine Leblanc.
  - iv. Board needs to discuss in separate meeting regarding the acquiring of signatures for Deed Restrictions approval process.
  - v. There was some discussion about how do we add diversity to the board membership and membership in general.
    - 1. No definitive answer was formulated.
    - 2. Topic will be shelved for future discussion

## 7. NEW BUSINESS:

- a. The board was asked if we should loan out equipment to Sharpstown High School for a fundraiser? (Blow-up movie screen and DVD Projector)

- i. In general, the SCA board of directors was not in agreement to loan out equipment.
  - ii. However, two board members (Elizabeth Schooler and Donna Fain volunteered to support the fund raiser and offered to operate the equipment
  - iii. Mathew Cowan motioned to loan the equipment with board member supervision present at event. Casey Cummings seconded the motion and it was approved.
- b. Upcoming Christmas Decorations contest and judging.
  - i. The board agreed to start advertising for this event.
  - ii. Will be looking for Volunteer judges over the next month.
- c. How do we deal with new requirements for membership on architectural committee?
  - i. The board realizes this is still an unanswered question and further discussion is needed on the topic. This will likely be discussed at a splinter meeting called by the board soon.
  - ii. By-law change is needed to deal with this.
  - iii. Matthew volunteered to review the by-laws and report back if there are questions that need to be answered by legal.

#### **8. DEED RESTRICTIONS / EXECUTIVE SESSION:**

- a. The Board entered executive session at 7:40 p.m. to discuss legal matters.
- b. The Board returned to regular session at 7:55 p.m.
  - i. Casey Cummings motioned for all three properties in group one to be sent to legal. Elizabeth Schooler Seconded the motion. All board members present were in favor of the motion to send all three properties to legal.
  - ii. Dale Davidson motioned the three properties in group two be filed with lawsuits and John Lorenz seconded the motion. All board members present were in favor of the motion to file lawsuits on all three properties.

#### **9. ADJOURNMENT: 8:00 p.m.**

- a. Charmaine Leblanc thanked all directors for their attendance and their service to Sharpstown.

Submitted by Jason Davalos