

SHARPSTOWN CIVIC ASSOCIATION

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A regular meeting of the Board of Directors of the Sharpstown Civic Association was held on **Monday, December 13, 2021** at the SCA office.

Minutes

1. ROLL CALL / QUORUM: 6:49 P.M. – ROLL CALL Quorum was met.

Present: Presence is indicated by

Absent: Absence is indicated by

	<u>Directors</u>		<u>Others</u>
<input checked="" type="checkbox"/>	Matthew Cowan	<input checked="" type="checkbox"/>	Mark Harrison
<input type="checkbox"/>	Casey Cummings	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Jason Davalos	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Dale Davidson	<input type="checkbox"/>	
<input type="checkbox"/>	Almena Downey	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Donna Fain	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Charmaine Leblanc	<input type="checkbox"/>	
<input type="checkbox"/>	John Lorenz	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Elizabeth Schooler	<input type="checkbox"/>	
<input type="checkbox"/>	Katelin Washmon	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Byrom Wehner	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	Matt Wine	<input type="checkbox"/>	

- a. Director Matt Wine, President, called the meeting to order at 6:49 p.m.
- b. Matthew Cowan requested a motion to allow Mark Harrison to participate in the meeting as a non-voting member. Mark was elected for the Term starting in January 2022. Elizabeth Schooler seconded the motion.

2. APPEALS Relating to Deed Restriction Violations or Architectural Control Issues:

- a. NONE

3. PUBLIC COMMENTS:

- a. NONE.

4. REVIEW MEETING MINUTES:

- a. Matt Wine presented minutes of the November 2021 meeting previously distributed to Directors for their review.
- b. Matthew Cowan made a motion that the September minutes be approved; Donna Fain seconded the motion. All board members present were in favor of the motion.

5. COMMITTEE REPORTS:

- a. PRESIDENT –
 - i. November General Meeting Recap
 - ii. January General Meeting Plans
 1. Recap of SCA, Membership, DR update as topics for the agenda.
 2. Intend to get Signatures for DR approval.
- b. Election Recap
 - i. Executive Officers
 1. President – Charmaine Leblanc
 2. Vice-President – Matt Wine
 3. Treasurer – Elizabeth Schooler
 4. Secretary – Jason Davalos
 - ii. Board Members
 1. New Members
 - a. Mark Harrison
 2. Continuing Members
 - a. Question of Almena Downy’s continuing support of Board.
 - b. Will reach out once again to get confirmation she will no longer participate as board member for 2022.
- c. Finance
 - i. Charmaine emailed out the report for last month.
 1. No questions/concerns were raised by members of the board.
 - ii. 2022 Annual Budget
 1. Matthew Cowan questioned increase in budget for membership. Charmaine estimated that there will be increase in 2022 over the 2021 actuals.
 2. M. Cowan also questioned why there was a difference between cost in Insurance coverage (Allstate vs current provider). The newer liability policy had to be updated.
 3. SEAL Costs increased by ~\$30k. The new contract for 2022 is proposing a \$3 hourly increase in patrol coverage.
 4. Requested D. Fain to reach out to Ted Heap to get quote for Constable coverage.
 - a. M. Harrison gave explanation of how Constable service may be quoting cost for their support.
 - b. LOE service being provided by SEAL is higher than what is offered by HPD, Constables or Harris County.
 5. Matthew Cowan made a motion to accept 2022 budget, Byrom Wehner seconded the motion. All attending board members agreed and accepted the motion.

d. Safety

- i. Charmaine reviewed November Crime report stats.
 1. Crime totals continue to be low.
 2. Only 21 out of 6800 homes had incidents.
- ii. Matt Wine will send out October Report for board review since the report was not available at our last meeting.
- iii. Sharpstown is still trending well at 10% lower than last year's numbers.
- iv. PIP at Midwest is back in-person. Third Wednesday of each month.
 1. Try to attend if you can.
- v. Midwest has new Lt. Johnny McGee and Sergeant Deandre Henley (Sp?).
 1. Should be visiting at next General Meeting.
- vi. District J Patrol – Reporting is down. Need to re-focus efforts on that.
 1. HOTT Team – Work projects that need help.
 2. District J Patrol – funded by HPD overtime money.

e. Membership

- i. Memberships for 2022 are starting to come in.
- ii. Letter going out next week to the community.
- iii. Mark Harrison asked about how the Dues fees are set. Charmaine and Matt Wine explained that the fees are set by the board and have not changed for some time. There are options to make changes if we can get Mandatory Deed Restrictions approved

f. Communications – Activities Committee

- i.
- ii.
- iii.

6. OLD BUSINESS:

a. Deed Restriction Update

- i. Question on Article6/Sec2 – Do we need clarification on use of businesses, Churches, education facility, etc.? Board does not agree.
- ii. Wood burning – does this preclude use of Fire pits etc. Do we need clarification? Board did not agree.
- iii. Article 7,
- iv. Article 7, Paragraph on Architectural composition – is this in compliance with new state laws?

- b.** Elizabeth Schooler makes Motion to approve Section 5 of DR updates. Dale Davidson Seconded the motion. All attending board members are in agreement to approve.

c.

7. NEW BUSINESS:

- a.** Cat Control Project

- i. In 2022, looking to be active in Trap, Neuter, Release activities.
 - ii. Proposing SCA to acquire and maintain equipment to support this effort.
 - iii. SCA board needs education to help sponsor this program for the community.
 - iv. Matthew Cowan made a motion to support this startup of a program within SCA. Donna Fain Seconded the motion. Attending members were in agreement except for Byrom Wehner who abstained.
 - v. Charmaine will bring more information and cost of equipment next month.
- b. Christmas Programs
 - i. HPD Midwest -
 - ii. TIRS20 – Civic Association thanked TIRS20 for their support in 2021 with gift of Rosemary bushes.
 - 1. Update on Trail – Breaking ground is planned for next month.
- c. Ditch Project
 - i. District J helped to gather Harris County support to clean out ditches. Mowing was completed but no cleanout was done.
 - ii. SCA may ask Harris county to maintain our own ditches.
- d. Annual Bonus
 - i. Holiday Bonus proposal – for Scott and Johnson. Recommend we do the same amount as given last year. Motion was made by Donna Fain to provide bounses to Scott and Johnson at the same level as provided in 2020. Motion was seconded by Matthew Cowan. All attending members agreed and approved.
- e. Planning for 2022 SCA Retreat.
 - i. Set of dates and times will be distributed for review and input.
 - ii. Date will be determined from inputs.
 - iii. Agenda for retreat is still in-planning.

8. DEED RESTRICTIONS / EXECUTIVE SESSION:

- a. The Board entered executive session at 8:24 p.m. to discuss legal matters.

[REDACTED]

- b. The Board returned to regular session at 8:38 p.m.

9. ADJOURNMENT: 8:40 p.m.

- a. Matt Wine thanked all directors for their attendance and their service to Sharpstown.