

SHARPSTOWN CIVIC ASSOCIATION

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A regular meeting of the Board of Directors of the Sharpstown Civic Association was held on Monday, April 10 2023, at the Bayland Park Community Center.

Agenda

1. ROLL CALL / QUORUM:

Present: Presence is indicated by ☒ Absent: Absence is indicated by ☐

	<u>Directors</u>		<u>Others</u>
<input checked="" type="checkbox"/>	Annie Love	<input type="checkbox"/>	Erica Billings
<input checked="" type="checkbox"/>	Byrom Wehner	<input checked="" type="checkbox"/>	Helen Zhou
<input checked="" type="checkbox"/>	Carlos J. Martinez	<input type="checkbox"/>	Jason Davalos
<input checked="" type="checkbox"/>	Casey Cummings	<input checked="" type="checkbox"/>	Kathy Holston
<input checked="" type="checkbox"/>	Charmaine LeBlanc	<input checked="" type="checkbox"/>	Mark Harrison
<input checked="" type="checkbox"/>	Dale Davidson	<input checked="" type="checkbox"/>	Matt Wine
<input checked="" type="checkbox"/>	Donna Fain	<input checked="" type="checkbox"/>	Matthew Cowan
<input type="checkbox"/>	Elizabeth Schooler	<input checked="" type="checkbox"/>	Pat Menville

Quorum was met and President Charmaine LeBlanc called the meeting to order at 6:35 pm.

Other Guests:

- a. Anne Wilburn
- b. Debbie Caulkins

2. APPEALS Relating to Deed Restriction Violations or Architectural Control Issues:

3. PUBLIC COMMENTS:

- a. Anne Wilburn made comment about request to be on committees; as well as general comments about how to run committees.

4. REVIEW MEETING MINUTES:

- a. Charmaine presented minutes from the March 2023 board meeting.
 - i. Matt Wine made a motion that the February minutes be approved as presented (with correction).
 - ii. Mark Harrison seconded and the motion passed.

5. COMMITTEE REPORTS:

- a. President
 - i. SPA Plant Swap: Saturday April 22 9-12 Lansdale Park
 - 1. Need Volunteers
 - 2. Now partnered with Second Harvest.
 - 3. Registration site open for registration.
 - a. Precinct 4 will be there
 - b. Plant demonstrations by Master Gardeners
 - c. Charmaine asked that we invite neighbors and friends.

- ii. Clean Up Day with HBU: Saturday April 29
 - 1. HBU students will be volunteering for projects.
 - 2. Houston Parks Board will be doing a Center Point Trail clean up and will manage that project.
 - 3. Other projects around the neighborhood with home improvement projects.
 - 4. Build Bikes at Piney Point Elementary for CYCLE.
- iii. SCA Shred Day: Saturday May 13 9am-12pm
- iv. Liberty Fest 2023: Sunday July 2.
 - 1. Telemundo is now the official media partner.
 - 2. Need volunteers for this event.
- b. Finance**
 - i. March 2023 Financials
- c. Communications**
 - i. Mar/April SCAN being typeset now –
 - 1. Pat is the only person that submitted anything to SCAN.
 - 2. Need more submissions.
 - 3. Annie Love asked if we should move to quarterly.
 - 4. Mark Harrison volunteered to create an article for Hurricane Preparedness.
 - 5. Pat suggested a ‘News for Newcomers’ article to help new neighbors.
- d. Membership**
 - i. 1100 members currently paid. On average for this time.
 - ii. 3rd mailing to go out next week.
- e. Safety & Security**
 - i. Have 3 officers consistently now – \$18,000 per month cost
 - ii. Last month’s crime totals
 - iii. Charmaine plans to call to see how many calls SEAL receives from Sharpstown for trend.
 - iv. Donna is going to call and request call logs from 2022 – Current.
- f. Deed Restriction – Discuss software**
 - i. Cost is very expensive for Buildium.
 - ii. After initial 30-day trial period, the committee has decided that Buildium is not going to be the best choice for our needs.
 - iii. Matthew Cowan made a motion to cancel the contract with Buildium. Donna Fain seconded the motion. Byrom Wehner abstained from vote.
- g. Bylaws Committee**
 - i. Matthew Cowan and committee have several updates to bylaws that will be emailed to the Board for review. Then they can be properly presented at a general meeting.

6. OLD BUSINESS:

- a. Review committee meeting progress**
 - i. Lots of great ideas but need action in committees.
 - 1. Articles for SCAN from committee and any board members, etc.
 - 2. Chair names for committees to report in board meetings.

7. NEW BUSINESS:

- a. Charmaine discussed upcoming topics and guests for upcoming General Meetings: Would like new board members to attend monthly meetings and take part more.**
 - i. Bob Patterson will be guest for April General Meeting.

- ii. Safety and Security will be the May General Meeting.
 - 1. Charmaine would like to ask Ban Tien Executive Assistant Chief of HPD to present at Safety & Security general meeting.
- iii. Fire Department and election candidates for future meetings.
 - 1. Mark recommended waiting until after July due to City cut-off to run date.
- b. Committees need chairperson to make sure that committees are meeting and contributing.
 - i. Discussed process for selecting chairs for committees.
- c. Carlos asked if committees could be opened to public.
 - i. Charmaine reminded that we have had articles in SCAN in recent releases.

8. EXECUTIVE SESSION: None

9. ADJOURNMENT:

- a. Casey Cummings made a motion to adjourn the meeting.
- b. Donna Fain seconded the motion.
- c. The motion was put to vote and the meeting was adjourned at 7:52 P.M.

President Charmaine LeBlanc thanked all directors and visitors for their attendance and their service to Sharpstown.

Submitted by: Casey Cummings