# SHARPSTOWN CIVIC ASSOCIATION

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TO: THE BOARD OF DIRECTORS OF THE SHARPSTOWN CIVIC ASSOCIATION AND TO ALL OTHER INTERESTED PERSONS

A regular meeting of the Board of Directors of the Sharpstown Civic Association, is being held on Monday, October 9, 2023, at the Bayland Park Community Center.

## Agenda

# 1. ROLL CALL / QUORUM: 15 Total / 8 Makes Quorum

**Directors** Others Annie Love **Erica Billings** X Byrom Wehner X Helen Zhou X Carlos J. Martinez X **Casey Cummings** X Kathy Holston X Charmaine LeBlanc X Mark Harrison  $\boxtimes$ Dale Davidson X Matt Wine  $\boxtimes$ Donna Fain Matthew Cowan  $\boxtimes$  $\boxtimes$ Elizabeth Schooler Pat Menville X

President Charmaine LeBlanc called the meeting to order at 6:35 PM.

- Other Guests:
  - 1. Anne Wilburn
  - 2. Jim Bigham
  - 3. Carolyn Riley
  - 4. Sharon Galloway
  - 5. Tyess Korsmo
- 2. APPEALS Relating to Deed Restriction Violations or Architectural Control Issues: None

### 3. PUBLIC COMMENTS:

- a. Anne Wilburn
- b. Jim Bigham

# 4. REVIEW and APPROVAL of September MEETING MINUTES:

**a.** Motion was made to approve minutes with changes by Donna Fain and seconded by Matthew Cowan. The motion was put to vote and motion was passed. Carlos Martinez abstained.

# 5. APPROVAL of July MEETING MINUTES:

**a.** Motion made to approve minutes by Kathy Holston and seconded by Elizabeth Schooler. The motion was put to vote and the motion was passed. Carlos Martinez abstained.

#### 6. COMMITTEE REPORTS:

#### a. President

i. Record Erica Billings resignation: Erica participated throughout her tenure as a board member, despite not being able to make meetings due to work / education schedule. She has asked to resign as of this board meeting.

#### b. Committees:

- i. Nominations: Flow for Oct nominations from the floor.
  - 1. Candidates for SCA will be allowed to introduce themselves at the October meeting.
    - a. Time will be determined by the number of candidates, as meeting time will be divided by the number of candidates. (It is usually around 3 minutes).
    - b. Candidates must pay dues 7 days prior to the October meeting. Mark H. asked if this would be announced, the board will take that under advisement.
  - 2. Applications that have been received have been vetted and eligibility checked.
  - **3.** Carlos requested that we have a handout with bylaws that outline board qualifications and elections.
  - **4.** It was discussed that we have the meeting at another location, but it was unnecessary due to accessibility issues.
  - 5. We can use people that are able to set-up and clean up after.

#### ii. Finance

- 1. September 2023 Financials:
  - **a.** Financial statements were emailed and delivered to the board of directors.
  - b. Budget committee to meet Wed, Oct 18th at 6:30 at SCA office
    - i. Members: Pat, Elizabeth, Helen, Mark, Matt W, Charmaine
    - ii. Agenda includes planning 2024 budget.

#### iii. Communications:

- 1. SCA Monthly meeting schedule:
  - a. September General Membership meeting:
    - i. Meeting went well.
    - ii. Candidates were allowed 3 minutes.

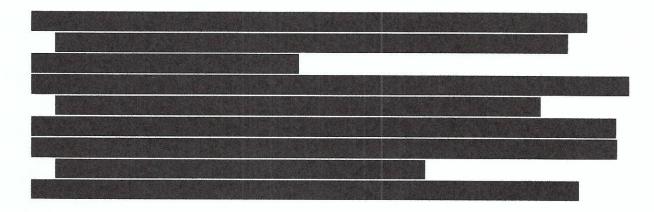
- iii. All at-large candidates were present.
- iv. Moderator was familiar with the candidates.
- v. Ivan Sanchez made a social media post that we cancelled the debate between he and Edward Pollard. The meeting was not a debate, but a candidate forum.
- **b.** October: Nominations from the floor and SCA candidate introduction to members.
- iv. Membership: Committee to meet Thurs, Oct 19th 6:30 at SCA office

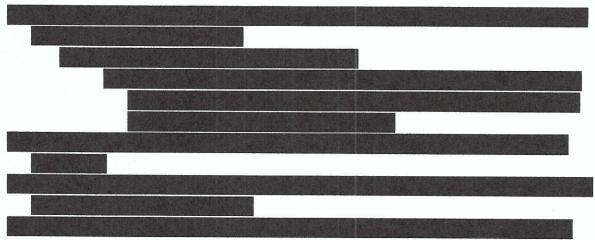
2023 Membership To Date				
Year	\$ Recd	Count	Avg	% of Total
2023	\$298,935	1275	\$234	19%

- a. Annie, Carlos, Helen, Matt Wine, Kathy
- b. Agenda will include planning marketing for 2024.
- v. Safety & Security: Crime Stats
  - 1. September 2023 18 crimes. We are still way down.
- vi. Deed Restriction Committee: None

#### 7. OLD BUSINESS:

- a. Sign confidentiality agreement: Still needed Carlos Martinez.
- b. Shred Day upcoming on November 11, 2023.
- c. FREE vaccines and microchips for owned pets. HOPE will be hosting at Burnett Bayland Park Community Center on Sunday, November 12, 2023. 10:00 AM to 3:00 PM. HOPE requests that pet owners that are planning to attend register prior to the event.
- **d.** Precinct 4 listening tour with commissioner Lesley Briones was announced. Bayland Park stop will occur Thursday October 19, 2023.
- 8. NEW BUSINESS: None
- 9. EXECUTIVE SESSION:





**k.** Mark Harrison made a motion to exit executive session at 7:53 PM. The motion was seconded by Matt Wine. The motion was put to vote and the motion was passed.

# **10. ADJOURNMENT:**

**a.** Charmaine made a motion to adjourn the meeting at 7:56 PM and Casey Cummings seconded the motion. The motion was put to vote and the meeting was adjourned at 7:55 PM.