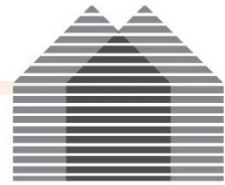


# SHARPSTOWN CIVIC ASSOCIATION

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TO: THE BOARD OF DIRECTORS OF THE SHARPSTOWN CIVIC ASSOCIATION AND TO ALL OTHER INTERESTED PERSONS

A regular meeting of the Board of Directors of the Sharpstown Civic Association was held on Monday, March 10, 2025, at the Bayland Park Community Center.

## Minutes - Approved

### 1. ROLL CALL / QUORUM:

Present: Presence is indicated by  Absent: Absence is indicated by

	<u>Directors</u>		<u>Others</u>
<input checked="" type="checkbox"/>	Elizabeth Schooler	<input type="checkbox"/>	Sharon Galloway
<input type="checkbox"/>		<input type="checkbox"/>	Helen Zhou
<input checked="" type="checkbox"/>	Lee Sharp	<input checked="" type="checkbox"/>	Anne Wilburn
<input type="checkbox"/>	Debbie Caulkins	<input checked="" type="checkbox"/>	Kathy Holston
<input checked="" type="checkbox"/>	Charmaine LeBlanc	<input type="checkbox"/>	Mark Harrison
<input checked="" type="checkbox"/>	Mike Marshall	<input type="checkbox"/>	Matt Wine
<input type="checkbox"/>	Donna Fain	<input checked="" type="checkbox"/>	Matthew Cowan
<input type="checkbox"/>	Carlos Martinez	<input type="checkbox"/>	

Quorum was met and President Cowan called the meeting to order at 6:40 pm.

Other Guests: None

2. **APPEALS** Relating to Deed Restriction Violations or Architectural Control Issues: None

3. **PUBLIC COMMENTS:** None

### 4. REVIEW MEETING MINUTES:

- a. Secretary presented minutes of the February 2025 board meeting.
- b. Corrections were suggested and minutes will be presented in April for approval.

### 5. EXECUTIVE REPORTS:

- a. President
  - i. Presidents Message
    1. Assignments at Liberty Fest – be thinking
    2. Bi-laws update – minor tweaks to be worked on by committee
    3. Dues increase project being researched to be presented in the future
    4. Trees
- b. Finance
  - i. January 2025 Financials were presented

### 6. COMMITTEE REPORTS

- a. Deed Restriction Committee - none
- b. Membership Committee
  - i. Current memberships – 863 paid

- ii. Retention/Growth Proposal – requesting statistics from committees; June general meeting breakout sessions; 3<sup>rd</sup> mailing to go to targeted homes that paid in 2022-2024 but have not paid in 2025
- iii. Anne Wilburn presented a membership schedule and action plan and a motion to accept was made by Debbie Caulkins and seconded by Anne Wilburn.
- c. Scan Committee
  - i. SCAN being organized now – deadline **3-25-25**
  - ii. Elizabeth Schooler requested each board member write an article on why they moved to Sharpstown.
- d. General Meeting Committee
  - i. SCA Monthly meeting schedule:
    - 1. March -Rotary Club and Parks Alliance
    - 2. April -Safety and Security
    - 3. May – Summer Activities
    - 4. June – Membership Focus Groups

**7. OLD BUSINESS: none**

**8. NEW BUSINESS: none**

**9. Executive Session:** A motion was made by Elizabeth Schooler and seconded by Lee Sharp to enter into executive session.

The following properties were presented and discussed:

**Redacted Detail**

A motion to leave executive session was made by Elizabeth Schooler and seconded by Anne Wilburn.

A motion was made to send the properties to legal that were presented by Lee Sharp and seconded by Elizabeth Schooler and passed.

**10. ADJOURNMENT:**

- a. Kathy Holson made a motion to adjourn the meeting.
- b. Lee Sharp seconded the motion.
- c. The motion was put to vote and the meeting was adjourned at 7:57 P.M.

Submitted by: Charmaine LeBlanc, Secretary