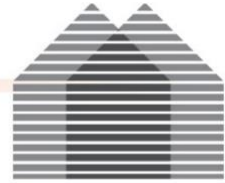


# SHARPSTOWN CIVIC ASSOCIATION

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A regular meeting of the Board of Directors of the Sharpstown Civic Association was held on Monday, April 14, 2025, at the Bayland Park Community Center.

## Minutes - unapproved

### 1. ROLL CALL / QUORUM:

Presence is indicated by

<input checked="" type="checkbox"/>	Elizabeth Schooler	<input checked="" type="checkbox"/>	Sharon Galloway
<input checked="" type="checkbox"/>	Matthew Cowan	<input type="checkbox"/>	Helen Zhou
<input checked="" type="checkbox"/>	Lee Sharp	<input checked="" type="checkbox"/>	Anne Wilburn
<input checked="" type="checkbox"/>	Debbie Calkins	<input type="checkbox"/>	Kathy Holston
<input checked="" type="checkbox"/>	Charmaine LeBlanc (at 7:45)	<input checked="" type="checkbox"/>	Mark Harrison
<input checked="" type="checkbox"/>	Mike Marshall	<input checked="" type="checkbox"/>	Matt Wine
<input checked="" type="checkbox"/>	Donna Fain	<input type="checkbox"/>	

Quorum was met and President Cowan called the meeting to order at 6:46 pm.

Other Guests: None

2. **APPEALS** Relating to Deed Restriction Violations or Architectural Control Issues: None

3. **PUBLIC COMMENTS:** None

### 4. REVIEW MEETING MINUTES:

- a. Director Wine presented minutes of the February 2025 board meeting. Edits were made: 8.b. 'and approve' added to motion, Director Calkins name to be corrected, and attendance markings need to be switched. Director Wilburn made a motion to accept the February minutes with edits, Director Schooler seconded. The motion passed.
- b. Director Wine presented minutes of the March 2025 board meeting. Edits were made: Director Calkins name to be corrected, attendance markings need to be switched, 6.b.iii. The motion passed, executive session material to be added. Director Harrison made a motion to accept the minutes with edits, Director Sharp seconded. The motion passed.

### 5. EXECUTIVE REPORTS:

#### a. President

##### i. Presidents Message

President Cowan discussed current board liability coverage is good and still the best rates found. Anybody is welcome to get other bids.

The Sharpstown Parks Alliance annual Plant Swap is Saturday, April 26<sup>th</sup> at Lansdale Park.

Sharpstown Trail Grand Opening is being planned. More info to follow.

TIRZ20 has budget for branding Chinatown.

LibertyFest is June 28<sup>th</sup> at PlazAmericas. SCA will have a table.

Reach out to Scott if interested in helping with neighborhood Little Libraries.

An SCA map was distributed – showing the difference between the borders of the SCA and Sharpstown as a community.

ii. Assignments

Director Sharp is still deciding the committees in which he would like to participate. Director Wilburn’s resignation as the Membership Committee chair was discussed.

iii. Code of Ethics

Sent out for review. Think before sending emails or posting online.

iv. Assignments

Please review President Cowan’s email request for feedback

**b. Finance**

i. 2025 Financials and Training

Review of monthly expenses sample and what to look for

ii. Late 2024 invoice

Cypress Creek Pest Control past due invoice discussed. Director Harrison made a motion to allow Matthew to negotiate the past due amount with Cypress Creek Pest Control and bring back to the Board for review and approval. Director Wine seconded. The motion passed.

**6. COMMITTEE REPORTS**

**a. Deed Restriction Committee – no update**

**b. Membership Committee**

Send in “Benefits of Membership” ideas. We will look at a group discussion at the May General Membership meeting. Director Fain will take over as Chair of the Membership Committee.

**c. Scan Committee**

i. SCAN being organized now – deadline **5-15-25**

**d. General Meeting Committee – It is important that Board members attend the general membership meetings to help with set up, answer questions, and show support**

i. SCA Monthly meeting schedule:

1. April – Safety and Security
2. May Summer Activities
3. June – Polling

**e. Special Events Committee**

Please send your ideas for summer activities (like movie night in the park)

**f. Other Committees**

i. Survey mailing discussion. Director Schooler made a motion to send the survey to all SCA members, with a return option. Director LeBlanc seconded. The motion passed with 5 for, 3 against, 1 abstain.

ii. New mosquito company and contract discussion. Director Schooler made a motion to draft a contract with Bugco with a 30 day out and price lock, to be reviewed and voted on by the Board via email. Director Galloway seconded. The motion passed with 6 for, 1 against, and 2 abstain.

**7. OLD BUSINESS: none**

**8. NEW BUSINESS:**

**a. Discussion on short-term rental. Peter Aquerro has concerns about the current discussion at city council concerning licenses for short term rentals.**

- b. Director Galloway made a motion to provide Sharpstown Parks Alliance with a \$50 donation for their annual Plant Swap. Director Fain seconded. The motion passed.

**9. ADJOURNMENT:**

The meeting was adjourned at 9:00 P.M.

Submitted by: Matt Wine