

SHARPSTOWN CIVIC ASSOCIATION

6815 Redding Road Houston, TX 77036
(T) 713-789-2311 • (F) 713-789-2312
www.sharpstowncivic.org



TO THE BOARD OF DIRECTORS OF THE SHARPSTOWN CIVIC ASSOCIATION AND TO ALL OTHER INTERESTED PERSONS: A regular meeting of the Board of Directors of the Sharpstown Civic Association was held on Monday, June 9, 2025, at the Bayland Park Community Center.

Minutes – Approved Redacted

1. ROLL CALL / QUORUM:

Board of Directors

- | | |
|---|--|
| <input checked="" type="checkbox"/> Debbie Calkins | <input checked="" type="checkbox"/> Mike Marshall |
| <input checked="" type="checkbox"/> Matthew Cowan | <input checked="" type="checkbox"/> Elizabeth Schooler |
| <input checked="" type="checkbox"/> Donna Fain | <input checked="" type="checkbox"/> Lee Sharp |
| <input type="checkbox"/> Sharon Galloway | <input checked="" type="checkbox"/> Matt Wine |
| <input checked="" type="checkbox"/> Mark Harrison | <input checked="" type="checkbox"/> Helen Zhou |
| <input type="checkbox"/> Kathy Holston | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Charmaine LeBlanc | <input type="checkbox"/> |

Present: Indicated by *Absent: Indicated by*

Quorum was met; President Cowan called the meeting to order at 6:42pm.

Other Guests: None

2. APPEALS Relating to Deed Restriction Violations or Architectural Control Issues: None

3. PUBLIC COMMENTS: Anne Wilburn

4. REVIEW MEETING MINUTES:

- a. Secretary presents minutes of the May 2025 board meeting:
 1. Added wording to show Bugco spraying will begin May 27th and be every other week
 2. Correct vote to 10/0/2
- ii. Matt Wine made a motion that the May 2025 minutes be approved as presented.
- iii. Elizabeth Schooler seconded and the motion passed.

5. EXECUTIVE REPORTS:

- a. President Report
 - i. Announcements
 1. Sharpstown Trail ribbon cutting June 14th.
 2. Houston Parks Board sponsored Crain Park renovation meeting June 22 5pm

3. General meeting all hands on deck
4. June 29 Liberty Fest 2025
5. PC4/AARP will partner with SCA for a Shred Day on Oct 4 2025
- ii. Resignation – Anne Wilburn has resigned effective immediately
- b. Treasurer Report
 - i. Helen gave cash flow report
 - ii. The NSF and Bank Activity charges over \$300 were questioned and will be reviewed

6. COMMITTEE REPORTS

- a. Membership Committee
 - i. 3rd mailing going out soon with cost of \$3952.34 per Donna Fain
 - ii. Current membership is 1020
- b. Scan Committee
 - i. Articles & Ads Submissions deadline **July 15, 2025**
 - ii. Editor deadline **July 25, 2025**
 - iii. Ad Payments deadline **July 30, 2025** (*Unpaid Ads will be pulled from current issue*)
- c. Safety & Security Committee
 - i. Monthly Report – crime stats were passed out
- d. General Meeting Committee
 - i. SCA Monthly meeting schedule:
 1. June – Member Brainstorming – Houston Parks Board providing food
 2. July – Member Only Event
 3. August – Houston Police Officer Union President
 4. September - Schools
- e. Special Events Committee
 - i. Table at Liberty Fest – volunteers being requested and donations of handouts received
- f. Other Committees

7. OLD BUSINESS:

8. NEW BUSINESS:

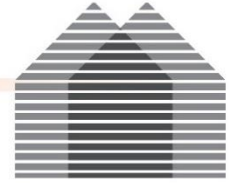
- a. Proposed Dues Increase; Raise \$30, From \$250 to \$280
 - i. Mailing to be done to all members 60 days prior to first vote
 - ii. Motion to raise dues totaling \$30 per year beginning in 2026 to new amount of \$280
 1. \$10 increase in Safety Security Vote: 5/4/1
 2. \$20 increase in Dues Vote: 6/2/2

9. EXECUTIVE SESSION: 8:20 – 8:25pm

- a. Two properties presented by Scott to send to legal for further pursuit of remedy:
 - i. [REDACTED] : Motion to pass made by Elizabeth Schooler and Seconded by Helen Zhou. Approved Vote: 9/0/1

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10. ADJOURNMENT:

- a. Elizabeth Schooler made a motion to adjourn the meeting.
- b. Lee Sharp seconded the motion.
- c. The motion was put to vote, and the meeting was adjourned at 8:55pm.

Submitted by: Charmaine LeBlanc, Secretary