

SHARPSTOWN CIVIC ASSOCIATION

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Monday, December 8, 2025, at the Bayland Park Community Center.

Minutes

1. ROLL CALL / QUORUM:

Present: Presence is indicated by Absent: Absence is indicated by

	<u>Directors</u>		<u>Others</u>
<input checked="" type="checkbox"/>	Elizabeth Schooler	<input checked="" type="checkbox"/>	Sharon Galloway
<input checked="" type="checkbox"/>	Byrom Wehner	<input checked="" type="checkbox"/>	Thomas Ansah
<input checked="" type="checkbox"/>	Lee Sharp	<input checked="" type="checkbox"/>	Carol Sotier
<input checked="" type="checkbox"/>	Debbie Calkins	<input type="checkbox"/>	Kathy Holston
<input checked="" type="checkbox"/>	Charmaine LeBlanc	<input checked="" type="checkbox"/>	Mark Harrison
<input checked="" type="checkbox"/>	Mike Marshall	<input type="checkbox"/>	Matt Wine
<input checked="" type="checkbox"/>	Donna Fain left early	<input checked="" type="checkbox"/>	Matthew Cowan

Quorum was met and President Cowan called the meeting to order at 6:33 pm.

Other Guests:

2. APPEALS Relating to Deed Restriction Violations or Architectural Control Issues:

3. PUBLIC COMMENTS: Anne Wilburn

4. REVIEW MEETING MINUTES:

- a. Secretary presents minutes of the November 2025 board meeting.
 - i. Mark Harrison made a motion that the November 2025 minutes be approved as presented.
 - ii. Elizabeth Schooler seconded and the motion passed.
- b. Secretary presents minutes of the 2025 Annual Membership meeting.
 - i. Mark Harrison made a motion that the 2025 Annual Membership minutes be approved as presented.
 - ii. Lee Sharp seconded and the motion passed.

5. EXECUTIVE REPORTS:

- a. President Report
 - i. Announcements
 1. Resignation of Helen Zhou as Treasurer and board member
 2. Resignation of Matt Wine as board member
 - ii. Election of replacement Treasurer for 2025 and 2026 –
 1. A motion to appoint Sharon Galloway as Treasurer for remaining 2025 and 2026 was made by Donna Fain and seconded by Elizabeth Schooler
 - Amendment: Lee Sharp moved to nominate Anne Wilburn as an additional candidate for Treasurer; seconded by Debbie Calkins. Motion 7 against and 4 for the amendment. Motion Fails.

Main motion passes 7 for 3 against, Motion passes

- b. President Cowan reported that someone presenting themselves as a member of SCA's Board is discouraging constituents from paying dues and offering to "resolve" deed restriction issues for a fee. Cowan discussed this with the "Executive Board" and read a letter describing his position to the full Board. Presentation of Budget - A motion was made by Lee Sharp and seconded by Byrom Wehner to approve the 2026 budget as presented.
- c. President Cowan presented a proposed budget for 2026 and asked the Board to pass it at this meeting. Budget passed 9 for, 1 against and 1 abstaining

6. COMMITTEE REPORTS

- a. Scan Committee
 - i. SCAN – deadline 1-15-2026
- b. General Meeting Committee
 - i. SCA Monthly meeting schedule:
 - 1. January– HCC and Rodeo
 - 2. February-Yard/Garden Prep
 - 3. March-Memorial Hermann
 - 4. Suggestion that SCA host candidate forums for upcoming primaries and the 2026 general election.
 - c. Special Events Committee-still working on a possible movie night
 - d. Christmas Light Judging-thru 12/9/25 to turn in list of winners and photo's

7. OLD BUSINESS:

- a. Mark Harrison asked that Operations Manager Scott Gilbert give a year-end report at the Jan 12 board meeting.
- b. Debbie Calkins requested deed restriction enforcement data orally presented

8. NEW BUSINESS:

- a. Heavy Trash- needs to be done
- b. New Director Thomas Ansah Presented report of ideas for community involvement

9. EXECUTIVE SESSION: two properties were discussed

10. A vote was held on each of two property and both passed.

11. ADJOURNMENT:

- a. Elizabeth Schooler made a motion to adjourn the meeting.
- b. Mark Harrison seconded the motion.
- c. The motion was put to vote and the meeting was adjourned at 8:15 P.M.

Submitted by: Charmaine LeBlanc, Secretary.