

# SHARPSTOWN CIVIC ASSOCIATION

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A regular meeting of the Board of Directors of the Sharpstown Civic Association was held on Monday, September 8, 2025, at the Bayland Park Community Center.

## Minutes

### 1. ROLL CALL / QUORUM:

Present: Presence is indicated by  Absent: Absence is indicated by

	<u>Directors</u>		<u>Others</u>
<input type="checkbox"/>	Elizabeth Schooler	<input type="checkbox"/>	Sharon Galloway
<input type="checkbox"/>	Byrom Wehner	<input type="checkbox"/>	Helen Zhou
<input type="checkbox"/>	Lee Sharp	<input checked="" type="checkbox"/>	Carol Sotier
<input type="checkbox"/>	Debbie Calkins	<input type="checkbox"/>	Kathy Holston
<input type="checkbox"/>	Charmaine LeBlanc	<input type="checkbox"/>	Mark Harrison
<input type="checkbox"/>	Mike Marshall	<input checked="" type="checkbox"/>	Matt Wine
<input type="checkbox"/>	Donna Fain	<input type="checkbox"/>	Matthew Cowan

Quorum was met and President Cowan called the meeting to order at 6:36pm.

Other Guests: none

2. **APPEALS** Relating to Deed Restriction Violations or Architectural Control Issues: none

3. **PUBLIC COMMENTS:** Anne Wilburn

4. **REVIEW MEETING MINUTES:** Lee Sharp will email me addendum for 9.b. – at time of posting, have not received this to attach.

a. Secretary presents minutes of the August 2025 board meeting.

i. Lee Sharp made a motion that the August 2025 minutes be approved as presented.

ii. Elizabeth Schooler seconded and the motion passed.

### 5. EXECUTIVE REPORTS:

a. President Report

i. Announcements: 2026 increase of \$30 voted on in general membership meeting was 29/17 and passed. Last increase was \$25 in 2020.

ii. Committee Assignments: none

b. Finance: Helen reviewed current cash levels and will vet other banks for fee comparisons to City Bank.

## 6. COMMITTEE REPORTS

### a. Nominations Committee:

- President: Elizabeth Schooler
  - Vice President: Charmaine Le Blanc
  - Secretary: Matthew Cowan
  - Treasurer: Helen Zhou
  - Directors Nominations for Class of 2026: Matthew Cowan, Donna Fain, Sharon Galloway, Mark Harrison, Lee Sharp
- Vote: 8/0/4 Yes/No/Abstain

### b. Membership Committee: 1162 paid members to date;

- Scan Committee: SCAN – deadline 9/15/2025.

### c. General Meeting Committee

- SCA Monthly meeting schedule:
  1. September – COH Solid Waste
  2. October – Floor Nominations and Meredith with the Gardens
  3. November – Annual Meeting

### d. Special Events Committee: Oct 4 Shred Day

### e. Other Committees

## 2. OLD BUSINESS: none

## 3. NEW BUSINESS: A motion was made by Mark Harrison and seconded by Lee Sharp to have board approval on 2026 membership mailing pieces. Motion passed.

## 4. Executive Session: 2 properties presented to go to legal:

- a. Property 1 - 11 Yes/1 Abstain
- b. Property 2 - 11 Yes/1 Abstain

## 5. ADJOURNMENT:

- a. Matthew Cowan made a motion to adjourn the meeting.
- b. Elizabeth Schooler seconded the motion.
- c. The motion was put to vote and the meeting was adjourned at 9:05 P.M.

Submitted by: Charmaine LeBlanc, Secretary