

SHARPSTOWN CIVIC ASSOCIATION

6815 Redding Road Houston, TX 77036
(T) 713-789-2311 • (F) 713-789-2312
www.sharpstowncivic.org



A regular meeting of the Board of Directors of the Sharpstown Civic Association was held on Monday, October 13, 2025, at the Bayland Park Community Center.

Minutes Approved

1. ROLL CALL / QUORUM:

Present: Presence is indicated by Absent: Absence is indicated by

	<u>Directors</u>		<u>Others</u>
<input type="checkbox"/>	Elizabeth Schooler	<input checked="" type="checkbox"/>	Sharon Galloway
<input type="checkbox"/>	Byrom Wehner	<input type="checkbox"/>	Helen Zhou
<input type="checkbox"/>	Lee Sharp	<input type="checkbox"/>	Carol Sotier
<input type="checkbox"/>	Debbie Calkins	<input type="checkbox"/>	Kathy Holston
<input type="checkbox"/>	Charmaine LeBlanc	<input checked="" type="checkbox"/>	Mark Harrison
<input type="checkbox"/>	Mike Marshall	<input checked="" type="checkbox"/>	Matt Wine
<input type="checkbox"/>	Donna Fain	<input type="checkbox"/>	Matthew Cowan

Quorum was met and President Cowan called the meeting to order at 6:35 pm.

Other Guests: Thomas Ansah

2. **APPEALS** Relating to Deed Restriction Violations or Architectural Control Issues: none

3. **PUBLIC COMMENTS:** Anne Wilburn

4. REVIEW MEETING MINUTES:

- a. Secretary presents minutes of the September 2025 board meeting.
 - i. Lee Sharp made a motion that the September 2025 minutes be approved as amended.
 - ii. Elizabeth Schooler seconded and the motion passed.

5. EXECUTIVE REPORTS:

- a. President Report
 - i. Announcements: Matt Wine submitted his resignation effective immediately. Elizabeth Schooler motioned to postpone the acceptance of his resignation until end of year and Donna Fain seconded.
 - ii. Committee Assignments: Matthew Cowan updated board on legal case progress.
- b. Elections
 - i. Time: 3:00 – 7:30pm on Thurs, November 20th at Bayland
- c. Open Floor nominations
- d. Finance

6. COMMITTEE REPORTS

- a. Nominations Committee: none

- b. Membership Committee: Donna Fain presented mailing pieces. Changes were suggested and approved. Approval of forms motioned by Kathy Holston and seconded by Elizabeth Schooler and motion passed.
 - i. A sign to advertise voting was presented and a motion to buy 25-50 signs with a cost not to exceed \$1000 was made by Donna Fain and seconded by Helen Zhou and passed.
 - c. Scan Committee
 - i. SCAN – deadline 11/15/2025
 - d. General Meeting Committee
 - i. SCA Monthly meeting schedule:
 - 1. October – Floor Nominations and SPA
 - 2. November – Annual Meeting
 - e. Special Events Committee: Xmas Lights judging Dec 7-9
 - f. Other Committees
- 7. OLD BUSINESS:** none
- 8. NEW BUSINESS:** none
- 9. Executive Session:** Considered the appointment of Thomas Ansah to the board for the remainder of 2025 and to be added to the ballot for 2026 and motion was passed.
- 10. ADJOURNMENT:**
- a. Kathy Holston made a motion to adjourn the meeting.
 - b. Lee Sharp seconded the motion.
 - c. The motion was put to vote and the meeting was adjourned at 8:26 P.M.

Submitted by: Charmaine LeBlanc, Secretary