

# SHARPSTOWN CIVIC ASSOCIATION

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A regular meeting of the Board of Directors of the Sharpstown Civic Association was held on Monday, November 10, 2025, at the Bayland Park Community Center.

## Minutes - Unapproved

### 1. ROLL CALL / QUORUM:

Present: Presence is indicated by  Absent: Absence is indicated by

	<u>Directors</u>		<u>Others</u>
<input checked="" type="checkbox"/>	Elizabeth Schooler	<input checked="" type="checkbox"/>	Sharon Galloway
<input checked="" type="checkbox"/>	Byrom Wehner	<input type="checkbox"/>	Helen Zhou
<input type="checkbox"/>	Lee Sharp	<input checked="" type="checkbox"/>	Carol Sotier
<input checked="" type="checkbox"/>	Debbie Calkins	<input type="checkbox"/>	Kathy Holston
<input checked="" type="checkbox"/>	Charmaine LeBlanc	<input checked="" type="checkbox"/>	Mark Harrison
<input checked="" type="checkbox"/>	Mike Marshall	<input checked="" type="checkbox"/>	Thomas Ansah
<input checked="" type="checkbox"/>	Donna Fain	<input checked="" type="checkbox"/>	Matthew Cowan

Quorum was met and President Cowan called the meeting to order at 6:32pm.

2. **APPEALS** Relating to Deed Restriction Violations or Architectural Control Issues: none

3. **PUBLIC COMMENTS:** Anne Wilburn

### 4. REVIEW MEETING MINUTES:

- a. Secretary presents minutes of the October 2025 board meeting.
  - i. Donna Fain made a motion that the October 2025 minutes be approved after two corrections on 5b and 6b.
  - ii. Elizabeth Schooler seconded and the motion passed.

### 5. EXECUTIVE REPORTS:

- a. President Report
  - i. Announcements
  - ii. Committee Assignments
- b. Annual Meeting
  - i. Volunteers – Elizabeth requested all board to help in some way
  - ii. Other
- c. Finance
  - i. Budget – hope to present and approve by Dec 2025

### 6. COMMITTEE REPORTS

- a. Membership Committee – 1<sup>st</sup> mailing on schedule to mail out by Nov 15<sup>th</sup>.
  - i. 50 signs were printed to remind people to vote – cost \$6 each
- b. Scan Committee
  - i. SCAN – deadline 11-15-25
- c. General Meeting Committee
  - i. SCA Monthly meeting schedule:
    - 1. November – Annual Meeting
    - 2. January– Rodeo, Robert Stanton HCC, Legacy Health
    - 3. February – Bob Patterson with Southwest Fertilizer
- d. Special Events Committee
  - i. Christmas Light judging Dec 7-9, Elizabeth requested board to help judge.
- e. Other Committees: The crime report was reviewed for October.

**7. OLD BUSINESS: none**

**8. NEW BUSINESS:**

- a. Thomas Ansah proposed to lead community service projects and discussion of previous projects were discussed. Vegetation and senior needs could be focused on with volunteers.
- b. Board Retreat proposed for January 24<sup>th</sup> 2026 from 9am – 2pm
- c. Candidates forums and publication were discussed for the general election.

**9. Executive Session**

- a. Went into ES at 8:03pm with a motion by Mark Harrison and seconded by Sharon Galloway.
- b. The board discussed 4 properties that were being considered to go to legal. After a motion by All properties were approved by the board to move to legal by a vote of 9Y/1N/1A
- c. Left ES at 8:11pm.

**10. ADJOURNMENT:**

- a. Mark Harrison made a motion to adjourn the meeting.
- b. Sharon Galloway seconded the motion.
- c. The motion was put to vote and the meeting was adjourned at 8:12pm.

Submitted by: Charmaine LeBlanc, Secretary